

Council

Agenda and Reports

For consideration on

Tuesday, 19th July 2011

In the Council Chamber, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT COUNCIL MEETINGS

- Questions should be submitted to the Democratic Services Section by midday, two working days prior to each Council meeting to allow time to prepare appropriate responses and investigate the issue if necessary (12 Noon on the Friday prior to the meeting).
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each ordinary Council meeting, excluding the Annual Meeting.
- The question to be answered by the Executive Member with responsibility for the service area or whoever is most appropriate.
- On receiving a reply the member of the public will be allowed to ask one supplementary question.
- Members of the public will be able to stay for the rest of the meeting should they so wish but will not be able to speak on any other agenda item upon using their allocated 3 minutes.

11 July 2011

Dear Councillor

COUNCIL - TUESDAY, 19TH JULY 2011

You are invited to attend a meeting of the Chorley Borough Council to be held in the Council Chamber, Town Hall, Chorley on Tuesday, 19th July 2011 commencing at 6.30 pm for the following purposes.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 10)**

To confirm as a correct record the minutes of the meeting of Council held on 17 May 2011 (enclosed).

3. **Minutes of Extraordinary Council Meeting (Pages 11 - 12)**

To confirm as a correct record the minutes of the extraordinary meeting of Council held on 21 June 2011 (enclosed).

4. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

5. **Mayoral Announcements**

6. **Public Questions**

Members of the public who have requested the opportunity to ask question(s) on any item(s) on the agenda will be asked to put their question(s) to the Council. Members of the public will be allowed to ask one supplementary question within their allocated 3 minutes.

7. **Appointment of a New Chief Executive (Pages 13 - 16)**
Report of the Executive Leader (enclosed).
8. **Local Development Framework: Site Allocations and Development Management Policies Development Plan Document - Preferred Option Stage**
Report of the Director of Partnerships, Planning and Policy (see separate enclosed pack).
9. **Scheme of Delegation (Planning) (Pages 17 - 20)**
Report of the Director of Partnerships, Planning and Policy (enclosed).
10. **Annual Report 2010/11 (Pages 21 - 32)**
Report of the Chief Executive (enclosed).
11. **Executive Cabinet**
 - a) **General Report (Pages 33 - 38)**
General report of the meeting held on 23 June 2011 (enclosed).
 - b) **Principal Area Boundary Review - Buckshaw (Pages 39 - 46)**
To consider the enclosed report of the Chief Executive agreed by Executive Cabinet on 23 June 2011.
 - c) **Capital Programme Provisional Outturn 2010/11 and Monitoring 2011/12 - 2013/14 (Pages 47 - 64)**
To receive and consider the enclosed report of the Director of Transformation (enclosed).
12. **Overview and Scrutiny Reporting Back for 2010/11 (Pages 65 - 70)**
Report of the Chair and Vice Chair of the Overview and Scrutiny Committee (enclosed).
13. **Overview and Scrutiny Committee and Task and Finish Groups**
General report of the meeting held on 11 July 2011 (to follow).
14. **Audit Committee (Pages 71 - 74)**
General report of the meeting held on 30 June 2011 (enclosed).
15. **Appointment to Outside Bodies: Council for Voluntary Services**
The Chorley and South Ribble Council for Voluntary Services (CVS) has merged with the Preston CVS and the Council is asked to approve a change in the Council representation from Councillor Doreen Dickinson to Councillor John Walker.
16. **Questions Asked under Council Procedure Rule 8 (if any)**

17. **To consider the following Notice of Motions given in accordance with Council procedure Rule 10**

Councillor Peter Goldsworthy, Executive Leader of the Council has submitted the following two motions:

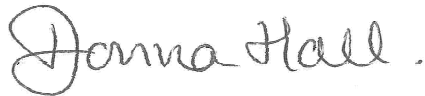
1. "That this Council responds to the 12 week consultation with a formal objection to the close or sale of operational policing stations at Wheelton and Adlington and the closure and sale of operational rural beat stations at Croston, Eccleston and Mawdesley.

The Council will work with Lancashire Police to secure alternative hubs in these local areas."

2. "That this Council urges Central Lancashire PCT to proceed with the construction of Friday Street Medical Centre, to the specification consulted on, as a matter of urgency given the lack of suitable GP facilities in this locality. "

18. **Any other item(s) the Mayor decides is/are urgent**

Yours sincerely



Donna Hall CBE
Chief Executive

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Distribution

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આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822 01257 515823

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون کیجئے:

COUNCIL**Tuesday, 17 May 2011**

Present: Councillor K Ball (Mayor) , Councillor Pat Case (Deputy Mayor), Councillors Eric Bell, Julia Berry, Alistair Bradley, Terry Brown, Henry Caunce, Matthew Crow, Alan Cullens, Magda Cullens, David Dickinson, Doreen Dickinson, Dennis Edgerley, Christopher France, Anthony Gee, Peter Goldsworthy, Marie Gray, Alison Hansford, Harold Heaton, Steve Holgate, Catherine Hoyle, Keith Iddon, Kevin Joyce, Hasina Khan, Paul Leadbetter, Roy Lees, Adrian Lowe, Marion Lowe, June Molyneaux, Greg Morgan, Simon Moulton, Mick Muncaster, Steve Murfitt, Beverley Murray, Mark Perks, Alan Platt, Debra Platt, Pauline Phipps, Dave Rogerson, Geoffrey Russell, Rosie Russell, John Walker, Stella Walsh, Paul Walmsley and Peter Wilson

11.C.182 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Joyce and Ralph Snape. On behalf of the Council, the Mayor wished Councillor Ralph Snape a speedy recovery following his very recent illness.

The Mayor welcomed all the new Councillors to their first Council meeting and expressed the hope that they would find the work both interesting and rewarding. He also thanked those Councillors who weren't re-elected for their dedicated service to the Council over many years.

11.C.183 DECLARATIONS OF ANY INTERESTS

Councillor Peter Wilson declared a personal interest in item 11 (minute no 192) regarding the terms of office for independent and parish council representatives on the Standards Committee.

11.C.184 MINUTES OF THE LAST MEETING OF THE COUNCIL HELD ON TUESDAY, 5TH APRIL 2011.

RESOLVED – That the minutes of the last meeting of the Council held on 5 April 2011 be confirmed as a correct record for signature by the Mayor.

11.C.185 RETURNING OFFICER'S REPORT

The Returning Officer's report confirmed the results of the Council elections held on 5 May 2011 with the following Councillors elected:

Ward	Councillor Elected
Adlington and Anderton	June Molyneaux (Labour)
Astley and Buckshaw	Mark Perks (Conservative)
Chisnall	Paul Leadbetter (Conservative)
Chorley East	Terry Brown (Labour)
Chorley North East	Marion Lowe (Labour)

Chorley North West	Pauline Phipps (Labour)
Chorley South East	Paul Walmsley (Labour)
Chorley South West	Steve Holgate (Labour)
Clayton-Le-Woods and Whittle-Le-Woods	Greg Morgan (Conservative)
Clayton-Le-Woods North	Steve Murfitt (Labour)
Clayton-Le-Woods West and Cuerden	Dave Rogerson (Labour)
Coppull	Matthew Crow (Labour)
Eccleston and Mawdesley	Kevin Joyce (Conservative)
Euxton South	Peter Goldsworthy (Conservative)
Lostock	Doreen Dickinson (Conservative)

11.C.186 ELECTION OF THE MAYOR FOR THE MUNICIPAL YEAR 2011/2012

It was moved by Councillor Peter Goldsworthy and seconded by Councillor John Walker that Councillor Pat Case CBE be elected as Mayor of the Borough of Chorley for the forthcoming Council Year.

RESOLVED – That Councillor Pat Case CBE be elected Mayor for the Borough of Chorley for the 2011/12 Council Year.

Councillor Case in the Chair

11.C.187 ELECTION OF THE DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2011/2012

It was moved by Councillor Anthony Gee and seconded by Councillor Peter Wilson that Councillor June Molyneaux be elected as Deputy Mayor of the Borough of Chorley for the forthcoming Council Year.

RESOLVED – That Councillor June Molyneaux be elected Deputy Mayor for the Borough of Chorley for the 2011/12 Council Year.

The Deputy Mayor introduced Mrs Florence Molyneaux as her Deputy Mayoress for 2011/12.

11.C.188 PRESENTATION AND VOTE OF THANKS TO THE RETIRING MAYOR

The Chief Executive presented Councillor Ken Ball with a portrait of himself in the Mayoral Insignia and gave both Ken and his wife Nora, past Mayor's badges and a plaque bearing the Council's Coat of Arms as tokens of their past year of office as Mayor and Mayoress of Chorley.

Political Group Leaders paid tribute to the work of Councillor Ken and Nora Ball who had shown real commitment and dedication to the role of Mayor and Mayoress with over 300 engagements in addition to a raft of fundraising activities.

Councillor Ken Ball responded by thanking Members for their kind remarks and for their support throughout a very enjoyable and rewarding Mayoral Year. Councillor and Mrs Ball presented the Council with a gift as a memento of their term of office.

11.C.189 ELECTION OF AN EXECUTIVE LEADER FOR 2011/2015

Nominations were sought for the election of the position of Executive Leader for the Council for the period 2011 to 2015 under the strong leader Constitutional arrangements agreed at the last meeting of the Council on 5 April 2011.

Councillor Alan Cullens proposed and Councillor John Walker seconded, the appointment of Councillor Peter Goldsworthy as Executive Leader for 2011/2015.

Councillor Alistair Bradley, Leader of the Labour Group registered his Group’s concern that in their view the appointment did not reflect the local election results.

RESOLVED – That Councillor Peter Goldsworthy be elected to the position of Executive Leader of the Council for the four year period 2011 to 2015.

11.C.190 APPOINTMENT OF THE DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER POSITIONS FOR 2011/2012

In line with the Constitutional provisions of the strong leader model the Executive Leader, Councillor Peter Goldsworthy circulated information regarding the appointment of his Deputy Executive Leader and the remaining positions within the Executive Cabinet for 2011/2012, namely

POSITION	MEMBER
Deputy Executive Leader	Councillor Ken Ball (Lib Dem)
Executive Member (Policy and Performance)	Councillor Greg Morgan (Conservative)
Executive Member (Transformation)	Councillor Kevin Joyce (Conservative)
Executive Member (People)	Councillor John Walker (Conservative)
Executive Member (Places)	Councillor Eric Bell (Conservative)
Executive Member (Partnerships and Planning)	Councillor Alan Cullens (Conservative)

RESOLVED – That the appointments to the Executive Cabinet for 2011/2012 be noted.

11.C.191 APPOINTMENTS TO COMMITTEES AND OTHER COUNCIL POSITIONS FOR 2011/2012

The Council considered a schedule of nominations for the appointments of Committees, Working Groups and Panels in accordance with the political balance rules, together with respective Chairs and Vice Chairs for the forthcoming Council Year.

The schedule also contained a list of Shadow Portfolio lead and support Members. The schedule of appointments was proposed by the Executive Leader, Councillor Peter Goldsworthy, seconded by Councillor Alan Cullens and it was

RESOLVED - that the following appointments be approved for 2011/2012:

Overview and Scrutiny Committee	Development Control Committee
A Lowe (Chair)	H Heaton (Chair)

<p>D Platt (Vice Chair) J Berry M Cullens Doreen Dickinson A Hansford H Heaton S Holgate K Iddon B Murray R Russell J Snape P Walmsley P Wilson</p>	<p>G Russell (Vice Chair) K Ball H Counce M Crow David Dickinson D Edgerley C France M Gray H Khan A Hansford P Leadbetter R Lees J Molyneaux M Muncaster</p> <p>Group Substitutes: A Bradley and S Moulton</p>
<p>Licensing and Public Safety Committee</p> <p>S Walsh (Chair) K Iddon (Vice Chair) T Brown David Dickinson Doreen Dickinson P Leadbetter H Khan M Lowe M Muncaster S Murfitt B Murray P Phipps A Platt D Platt D Rogerson R Snape J Walker</p> <p>Group Substitutes: A Gee and A Hansford</p>	<p>General Purposes Committee</p> <p>P Goldsworthy (Chair) A Cullens (Vice Chair) T Brown M Crow M Cullens David Dickinson C France M Gray C Hoyle A Lowe M Lowe G Morgan S Moulton B Murray P Phipps A Platt R Russell</p>
<p>Audit Committee</p> <p>A Gee (Chair) J Berry (Vice Chair) M Gray P Leadbetter A Platt P Phipps D Rogerson G Russell</p>	<p>Appointments Panel</p> <p>P Goldsworthy (Chair) K Ball A Bradley A Cullens D Edgerley R Snape J Walker P Wilson Plus relevant portfolio holder</p>
<p>Chief Executive's Performance Review Panel</p> <p>P Goldsworthy (Chair)</p>	<p>Human Resources Appeals Committee</p> <p>A Cullens</p>

<p>K Ball A Bradley A Cullens P Wilson</p>	<p>A Hansford S Holgate A Lowe M Lowe M Muncaster S Murfitt J Walker S Walsh</p>
<p>Equality Forum</p> <p>G Morgan (Chair) David Dickinson (Vice Chair) A Hansford C Hoyle H Khan S Murfitt</p>	<p>LDF Working Group</p> <p>P Goldsworthy (Chair) A Cullens (Vice Chair) K Ball A Bradley H Counce David Dickinson D Edgerley C France H Heaton R Lees M Muncaster G Russell P Walmsley</p>
<p>Standards Committee</p> <p>D Platt (Vice Chair) M Gray C Hoyle M Lowe S Walsh</p>	<p>Borough/Parish Liaison</p> <p>All Members of the Executive Cabinet</p>
<p>Licensing Liaison</p> <p>Chair and Vice Chair of Licensing and Public Safety Committee</p>	<p>Chorley Partnership</p> <p>Executive Leader Executive Member People (with responsibility for the Childrens Trust) Executive Member Places (with responsibility for Community Safety) Leader of the Opposition</p>
<p>Shared Services Joint Committee with South Ribble</p> <p>K Joyce G Russell P Wilson</p>	<p>Community Governance Review Committee</p> <p>P Goldsworthy (Chair) J Berry A Cullens D Rogerson G Morgan G Russell S Walsh P Wilson</p>
<p>Members Support Working Group</p> <p>A Cullens (Chair)</p>	<p>Town Centre Workshop</p> <p>M Gray (Chair)</p>

J Molyneux (Vice Chair) B Murray P Leadbetter M Muncaster S Walsh	J Berry A Cullens S Holgate D Platt R Russell S Walsh
Lead Member (Health and Older People) : R Russell	

The following shadow appointments be noted:

Leader of the Labour Group	A Bradley
Deputy Leader of the Labour Group	P Wilson
Shadow Portfolio Position	Lead and Support
Policy and Performance	B Murray and A Gee
Partnerships and Planning	D Edgerley and C France
Transformation	P Wilson and S Holgate
People	C Hoyle and J Molyneux
Places	T Brown and P Walmsley
Licensing	M Lowe and D Rogerson
Development Control	R Lees and M Crow
Health and Older People	J Berry and P Phipps
Equality	H Khan and S Murfitt

11.C.192 STANDARDS COMMITTEE: TERMS OF OFFICE FOR INDEPENDENT AND PARISH COUNCIL MEMBERS

The Council meeting considered the reappointment of a number of Independent and Parish Members to the Council’s Standards Committee. Members were informed that due to expected changes to the standards regime, a Parish Councillor vacancy was not being filled at this stage.

It was proposed by the Executive Leader, Councillor Peter Goldsworthy, seconded by Councillor Alan Cullens and **RESOLVED – that the following Independent and Parish Members be reappointed to the Standard Committee of the Council for the period 2011 to 2015:**

- Anthony Ellwood**
- Parish Councillor Bill Mason**
- Parish Councillor Anthony Wilson**

11.C.193 APPOINTMENTS TO OUTSIDE BODIES FOR 2011/2012

A schedule of nominations for the appointment of representatives on outside bodies for the Municipal Year 2011/2012 was circulated including where more than one nominations had been received for a position.

The Executive Leader, Councillor Peter Goldsworthy proposed, Councillor Alan Cullens seconded and it was **RESOLVED that the following schedule of nominations be approved for 2011/2012:**

NAME OF BODY	NO OF REPS	REPRESENTATIVES
Adlington Community Association	2	Councillor J Molyneaux and Mrs F Molyneaux (Labour Nominee)
Brindle Village Hall Management Committee	1	Councillor David Dickinson
Chorley Age Concern	2	Councillors R Russell and C Hoyle
Chorley and District Neighbourhood Watch Association	1	Executive Member for Places (Councillor E Bell)
Chorley and District Sports Forum	2	Executive Member for People (Councillor J Walker) and Councillor M Muncaster
Chorley and South Ribble Citizens Advice Bureau Management Committee	1	Councillor G Russell
Chorley and South Ribble Council for Voluntary Service	1	Councillor Doreen Dickinson
Chorley and South Ribble Crossroads Care Scheme (Trustees)	1	Following a recent merger into a NW body, Chorley is no longer required to nominate a representative.
Chorley and South Ribble Disability Forum	1	Councillor David Dickinson
Chorley and South Ribble MIND	1	Councillor Doreen Dickinson
Chorley and South Ribble Shopmobility	1	Councillor M Gray
Chorley Churches Together	1	Councillor M Gray
Chorley Community Housing Board	4	Councillors A Cullens, M Gray, M Lowe and S Holgate
Chorley Consolidated Charity and Chorley Relief Fund	3	Councillor A Gee (Appointed May 2010) Councillor M Gray (Appointed May 2010) Councillor M Cullens (Appointed May 2011) (NB Appointments are for a 5 year period and cannot be changed mid-period)
Chorley Domestic Violence Forum	2	Councillors A Hansford and H Khan
Chorley Local Children's Trust Partnership	1	Executive Member (People) Councillor John Walker
Chorley Women's Centre	1	Councillors Doreen Dickinson
Clayton-le-Woods Community Centre Management Committee	1	Councillor M Cullens
Cuerden Valley Trust	1	Councillor M Muncaster
Eccleston Maintained Youth Centre Management Committee	2	Councillor H Caunce and Councillor K Joyce
Groundwork Trust Wigan and Chorley	1	Councillor E Bell

NAME OF BODY	NO OF REPS	REPRESENTATIVES
Heapey and Wheelton Village Hall Committee	2	Councillors C France and A Hansford
Heskin Village Hall Management Committee	1	Councillor P Leadbetter
Hoghton Village Hall Management Committee	1	Councillor David Dickinson
Home-Start Chorley and South Ribble	1	Councillor R Russell
Lancashire County Council Health Scrutiny Committee (Co-opted member)	1	Councillor R Russell (Substitute Members - Councillors G Russell and A Gee)
Lancashire Economic Partnership Forum	1	Executive Leader (Councillor P Goldsworthy)
Lancashire Neighbourhood Watch Forum	1	Councillor E Bell
Lancashire Teaching Hospitals NHS Trust - Governing Council	1	Councillor P Case
Lancashire Valuation and Community Charge Tribunal	1	Mr Jon Davies (Labour nominee)
Lancashire Waste Management Strategy Group	1	Executive Member for Places (Councillor E Bell)
Local Development Framework Joint Advisory Committee	3	Executive Member for Partnerships and Planning (Councillor A Cullens), Councillors H Heaton and R Lees (Substitute Members, Councillors P Goldsworthy, G Russell and D Edgerley)
Local Government Association General Assembly	2	Executive Leader and Executive Member for Partnerships and Planning
Local Government Association Rural Commission	2	Executive Leader and Executive Member for Partnerships and Planning
Local Government Association Urban Commission	2	Executive Leader and Executive Member for Partnerships and Planning
Local Government Association Lancashire Branch	3	Executive Leader, Executive Member for Partnerships and Planning, and Leader of the Opposition
Mawdesley Millennium Trust	1	Councillor K Joyce
Mawdesley Village Hall Management Committee	1	Councillor K Iddon
North Western Local Authorities' Employers Organisation	1	Executive Member for Transformation (Councillor K Joyce) (An employee of: (i) an organisation represented on the Trade Union Side of the Joint Council; or (ii) a local or

NAME OF BODY	NO OF REPS	REPRESENTATIVES
		Joint Authority and whose conditions of employment are within the scope of the Joint Council shall not be appointed as an Employers' representative (or substitute representative) on the Employers' Organisation. (Rule 5(d))
Preston and Western Lancashire Racial Equality Council	1	Councillor G Morgan
Rivington Heritage Trust	1	Councillor P Case
Rivington and Brinscall Advisory Group	3	Councillor M Gray, P Case, C France
Runshaw College Community Liaison Group	4	Councillors G Russell, and G Morgan Neil Caton (Labour Nominee) and Kevin Hodges (Conservative Nominee)
Safer Chorley and South Ribble Partnership (Responsible Authorities Group)	1	Executive Member for Places (Councillor E Bell)
St John Ambulance Association	1	The Mayor
The North West of England and the Isle of Man Reserved Forces and Cadets Association	1	Councillor A Hansford
West Pennine Moors Area Management Committee	2	Councillors M Gray and J Berry

To agree the appointment of the Mayor in a Honorary Capacity for the following bodies:

- Chorley & District Choral Society
- Chorley Athletic Club
- St Catherine's Hospice
- Chorley Civic Society
- Royal British Legion

11.C.194 PROGRAMME OF COUNCIL MEETINGS FOR 2011/2012

It was moved by the Executive Leader, Councillor Peter Goldsworthy and seconded by Councillor Alan Cullens and **RESOLVED – that the following timetable of Council Meetings to be held at 6.30pm in the Town Hall, Chorley be confirmed for 2011/2012:**

19 July 2011
27 September 2011
15 November 2011 (Policy Council)
6 December 2011
28 February 2012 (Budget Council)
3 April 2012.

Mayor

EXTRAORDINARY COUNCIL**Tuesday, 21 June 2011**

Present: Councillor Pat Case (Mayor), Councillor June Molyneaux (Deputy Mayor), Councillors Ken Ball, Eric Bell, Julia Berry, Alistair Bradley, Terry Brown, Henry Caunce, Matthew Crow, Alan Cullens, Magda Cullens, David Dickinson, Dennis Edgerley, Christopher France, Anthony Gee, Peter Goldsworthy, Marie Gray, Alison Hansford, Harold Heaton, Catherine Hoyle, Keith Iddon, Kevin Joyce, Hasina Khan, Roy Lees, Adrian Lowe, Marion Lowe, Greg Morgan, Simon Moulton, Mick Muncaster, Steve Murfitt, Beverley Murray, Mark Perks, Alan Platt, Debra Platt, Pauline Phipps, Geoffrey Russell, Rosie Russell, Joyce Snape, Ralph Snape, John Walker, Stella Walsh, Paul Walmsley and Peter Wilson

11.C.196 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Doreen Dickinson, Steve Holgate, Paul Leadbetter and Dave Rogerson.

11.C.197 DECLARATIONS OF ANY INTERESTS

There were no declarations of interest made.

11.C.198 IN ACCORDANCE WITH PROCEDURE RULE 1.7 (C) THE FOLLOWING REQUEST HAS BEEN RECEIVED FOR AN EXTRAORDINARY MEETING OF THE COUNCIL

The Mayor announced that the Extraordinary Council Meeting had been called by five Councillors on the following basis:

"We write to request an Extraordinary Meeting of the Council to allow all councillors the opportunity to debate the proposed appointment of a new Chief Executive and associated management restructure.

Given the timeframe we understand has been put in place for the appointment, we request that this meeting is held before the Executive Cabinet scheduled for 23 June 2011, in order that all members of the Council have the opportunity to discuss and influence any decisions made in relation to this matter."

The request had been signed by Councillors Peter Wilson, June Molyneaux, Beverley Murray, Hasina Khan, Pauline Phipps.

The Mayor asked the meeting to consider whether it was appropriate to exclude the press and public and it was **RESOLVED – that the press and public be now excluded from the meeting by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.**

Councillor Alistair Bradley, Leader of the Labour Group stated that his group had called the meeting to express their concern at the lack of transparency in the process of the appointing of a new Chief Executive and to request a more considered process which involved the full Council and included seeking external candidates for the post. He circulated a copy of an email exchange between himself and the Executive Leader Councillor Peter Goldsworthy about the appointments process.

Councillor Peter Goldsworthy referred to the role of the Council in approving the eventual appointment, the role of Executive Cabinet in approving managerial structures; and the role

of the Appointments Panel in undertaking the interview process and recommending a suitable candidate for full Council approval. The Appointments Panel was politically balanced having recently been appointed at Annual Council.

During the debate which followed, Councillor Dennis Edgerley referred to the need for an open process, the change in responsibilities of the Council since the last Chief Executive appointment and the need to look at the salary levels for the post of Chief Executive in other comparable and neighbouring Councils.

Councillor Alan Cullens referred to the high cost of using external recruitment agencies and national press advertisements and reported that for this appointment, North West Employers would validate the recruitment process to ensure fairness.

Other Councillors raised opportunities to seek a further joint appointment; questioned the desirability of undertaking a management restructure before a Chief Executive had been appointed; asked why the Council appeared to be rushing to appoint; and how the salary level of £110,000 had been determined.

The Executive Leader in response referred to the current excellent senior management team and the high quality of the candidates; the savings accrued from making an internal appointment; his confidence in the judgement of the Appointments Panel.

Councillor Peter Wilson proposed, Councillor Denis Edgerley seconded, and it was **RESOLVED that a salary level of £100,000 for the post of Chief Executive be taken into consideration by the Executive Cabinet in their consideration of the matter on 23 June 2011.**

Councillor Peter Wilson proposed and Councillor Paul Walmsley seconded a further proposal that the appointment of the Chief Executive goes immediately to both external and internal competition. On being put to the vote, it was **RESOLVED that this proposal be rejected.**

Councillor Peter Wilson proposed and Councillor Chris France seconded a third proposal, that the basis of the appointment of the Chief Executive be on a 12 months basis. On being put to the vote, it was **RESOLVED that this proposal be rejected, with the vote recorded as follows:**

In support of the proposal:

Councillors J Berry, A Bradley, T Brown, M Crow, D Edgerley, C France, A Gee, C Hoyle, H Khan, R Lees, A Lowe, M Lowe, J Molyneaux, S Murfitt, B Murray, P Phipps, P Walmsley and P Wilson.

Against the proposal:

Councillors K Ball, E Bell, H Counce, A Cullens, M Cullens, David Dickinson, P Goldsworthy, M Gray, A Hansford, H Heaton, K Iddon, K Joyce, G Morgan, S Moulton, M Muncaster, M Perks, A Platt, D Platt, G Russell, R Russell, J Snape, R Snape, J Walker, S Walsh and the Mayor, Councillor P Case.

Mayor

Report of	Meeting	Date
Leader of the Council	Council	19 July 2011

APPOINTMENT OF NEW CHIEF EXECUTIVE

PURPOSE OF REPORT

- To propose to Members the appointment of a new Chief Executive.

RECOMMENDATION

- That following a meeting of the Chief Officer Appointments Panel and subsequent competency-based interviews on 1st July, Gary Hall be appointed as Chorley Council's new Chief Executive with effect from 8th August 2011.

EXECUTIVE SUMMARY OF REPORT

- The Chief Executive will be appointed on a spot salary/lease car package of £110,000.
- There will be subsequent changes to Corporate Directors' responsibilities which will be reported to members once a proposal has been developed.
- The savings below will be achieved through the appointment.

	Current Costs (with oncosts) £	Proposed Costs (with oncosts) £
Chief Executive (half funded post with Wyre)	85,000	(salary & lease car £110,000) 138,000
Director	(salary/lease car £96,750) 126,000	(salary/lease car £96,750) 126,000
Director	126,000	126,000
Director	126,000	0
Corporate Support savings	27,000	0
	490,000	390,000
	Total Savings	100,000

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- To provide a senior management structure that is able to continue the high performance of the Council as well as reduce the overall costs.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 7. Continue existing management structure.
- 8. A flatter structure with no Directors.

CORPORATE PRIORITIES

- 9. This report relates to the following Strategic Objectives:

Strong Family Support	√	Education and Jobs	√
Being Healthy	√	Pride in Quality Homes and Clean Neighbourhoods	√
Safe Respectful Communities	√	Quality Community Services and Spaces	√
Vibrant Local Economy	√	Thriving Town Centre, Local Attractions and Villages	√
A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money			√

IMPLICATIONS OF REPORT

- 10. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	√	Customer Services	
Human Resources	√	Equality and Diversity	
Legal	√	No significant implications in this area	

COMMENTS OF THE HEAD OF SHARED FINANCIAL SERVICES

- 11. The proposals detailed above, creating a full time Chief Executive post and deleting a Director's post, will achieve full year budgetary savings of £100,000 in 2012/13 onwards. This takes into account full oncosts incurred in respect of National Insurance and Superannuation. If the recommendation is approved the revised structure will come into effect at the beginning of August 2011. Therefore, the budget savings achieved in the current year, 2011/12, will be part year and amount to £66,670. Please note that although the annual salaries of the two remaining Director's post will not change there may be a need to make some minor changes to responsibilities further down the post structure, as a consequence there may be minor increases in costs.

COMMENTS OF THE HEAD OF HR AND OD

- 12. The recommendation in this report is supported by HR.

COMMENTS OF THE HEAD OF GOVERNANCE

- 13. The appointment is in accordance with the Council's Constitution. The Constitution provides that the new Chief Executive post can discharge the functions of the Director of Transformation post as it is the successor. A report dealing with constitutional change will be brought to Council on 27 September 2011.

Councillor Peter Goldsworthy
 Leader of the Council

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Donna Hall	5104	8 th July 2011	CE

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Report of	Meeting	Date
Introduced by the Executive Member for Partnerships & Planning	Full Council	19 July 2011

SCHEME OF DELEGATION (PLANNING)

PURPOSE OF REPORT

1. To recommend an amendment to the existing scheme of delegation to adopt a change proposed by Full Council on 5 April 2011.

RECOMMENDATION(S)

2. That the Scheme of Delegation for the consideration of planning applications within the Constitution be amended in line with the wording at paragraph 15 of this report.

EXECUTIVE SUMMARY OF REPORT

3. In response to a Motion at Full Council it was agreed that the Scheme of Delegation relating to the approval of planning applications be amended.
4. The amendment sought by Council was to enable ward Councillors to request an application for planning permission to be referred to Development Control Committee by filing a written objection based on only a material or substantial planning consideration.

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

5. The amendment proposed will ensure that where members of the public raise through their ward Councillor material and substantial objections to an application for planning permission these will be considered by Development Control Committee. This will maintain transparency of decision making and principles of natural justice.
6. The amendment will improve the ability of Councillors to represent the residents of the Borough.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

7. Not amending the Constitution.

CORPORATE PRIORITIES

8. This report relates to the following Strategic Objectives:

Strong Family Support		Education and Jobs	
Being Healthy		Pride in Quality Homes and Clean Neighbourhoods	yes
Safe Respectful Communities		Quality Community Services and Spaces	
Vibrant Local Economy		Thriving Town Centre, Local Attractions and Villages	
A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money			yes

BACKGROUND

9. The existing scheme of delegation in relation to Planning has existed for a number of years with only limited amendment. A motion was put before Full Council concerning Local Democracy and the Planning Process. It sought that all planning applications are referred to Committee where at least one objection from a Ward Councillor who is acting following a written request from a constituent or constituents is received.
10. The motion was withdrawn on the understanding that there would be provision introduced for a Councillor to refer an item to Development Control Committee for decision where they submit a written objection based on “a material and substantial planning consideration”. The resolution also highlighted that a report would be presented to a future meeting of the Council to consider the change to the Constitution and to include provision for Ward member referral.
11. The constitution defines what applications are required to be determined by the Development Control Committee and this varies from 100% delegation of householder applications to no delegation for major applications and minor housing applications. The performance of the Council in terms of applications delegated over all applications in recent years has been, 2008/9 - 93.40%, 2009/10 – 91.43% & 2010/11 – 90.46% showing that the percentage of applications delegated has been dropping over the last few years.

Scope For Change

12. Planning Applications are subject to National Targets of 8 weeks for the categories of Minor and Other applications and 13 weeks for Major applications. Local Planning Authorities (LPA) are also able to sign up to a Planning Performance Agreement (an agreed timetable for determining an application) and there are no performance targets for such applications. Chorley has used this type of agreement for large applications such as Plocks Farm or Bank Hall.

Chorley Council encourage pre application discussions on all applications and have a procedure in place to deliver advice on applications. On Major schemes the Council advises applicants to have public meetings and for the applicant to engage with Members and residents to enable amendments to the scheme to be agreed prior to an application being submitted. This has resulted in community engagement including member involvement the aim of which is to reduce the potential for disagreement. The Localism Bill is seeking to include greater involvement of members in the whole process of the planning application and not just the decision.

13. The above resolution to the Motion at Full Council envisages the involvement of the Planning Committee in applications where there is particular concern about a development and where it is likely that community engagement and agreement has not worked. The use of the full democratic process should rightly be directed towards those decisions where an application or the recommendation is contrary to planning policy or there are material & substantial planning considerations to weigh in the balance in the public interest and to ensure transparency of decision making.

The inclusion of wording similar to the resolution to the motion would enable residents to present their case within the democratic process. The balance though is that applications where a decision could be made quickly and a refusal of planning permission be issued should not be delayed just to allow the application to go to Planning Committee. The resolution is clearly concerned with applications recommended for approval by officers and therefore any change to the constitution should be limited to that category.

It should be further noted that refusals of planning permission are subject to independent review at appeal, unlike approvals of planning permission, and it is therefore correct that

Planning Committee are able to focus on the cases where the concern of the local community is strongest.

Proposed Changes

- 14. That the Constitution be amended to provide for:
- 15. “Applications where an officer is minded to recommend approval and where there is a request from the Ward Councillor or Councillors within whose Ward the application relates or a request from an adjoining Ward Councillor whose ward, in the opinion of the Director of PPP, having received appropriate advice, in consultation with the Chair and Vice-Chair is materially affected by the application, to refer the application to committee based on a written objection to the application received by the Planning Department that is a “material & substantial planning consideration” (determination of a material & substantial objection will be determined by the Director PPP in consultation with the Chair & Vice Chair). The written request from the Councillor to be received within 4 weeks of the application appearing on the weekly list.”

IMPLICATIONS OF REPORT

- 16. This report has implications in the following areas and the relevant Directors’ comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal	yes	No significant implications in this area	

COMMENTS OF THE HEAD OF GOVERNANCE

- 17. The amendments proposed are in accordance with the resolution of Council on 5 April. They extend beyond Councillors within whose ward boundaries the development is to take place to ensure that any Councillor whose ward residents are directly and materially affected may use the procedure, and this is clearly appropriate. The amendment arguably places Ward Councillors in a better position than members of the public, however, the use of this procedure is on a representative basis only and does not contravene the Council’s Code of Conduct.

LESLEY-ANN FENTON
 DIRECTOR OF PARTNERSHIPS, PLANNING & POLICY

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Paul Whittingham	5349	4 July 2011	

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Chief Executive (Introduced by the Executive Leader)	Council	19 July 2011
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CHORLEY'S ANNUAL REPORT 2010/11

PURPOSE OF REPORT

- To provide a summary of the progress made by Chorley Council during 2010/11.

RECOMMENDATION(S)

- That the report be noted.

EXECUTIVE SUMMARY OF REPORT

- The performance of the Council in 2010/11 has been excellent. Most of the Council's key measures have performed at or above target while Council Tax was frozen and £747,000 of savings have been delivered and measures put in place to save a further £1.2 million in 2011/12.

CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Strong Family Support	✓	Education and Jobs	✓
Being Healthy	✓	Pride in Quality Homes and Clean Neighbourhoods	✓
Safe Respectful Communities	✓	Quality Community Services and Spaces	✓
Vibrant Local Economy	✓	Thriving Town Centre, Local Attractions and Villages	✓
A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money			✓

BACKGROUND

- This is the sixth Annual Report produced by Chorley Council to present our key successes and plans for the future. The Annual Report is a key mechanism for presenting information to residents, partners and key stakeholders.

SUMMARY OF REPORT

- The Chorley Council Annual Report is attached to this report as an appendix. The key headlines from this years report are as follows:
 - Overall satisfaction with the local area as a place to live increased to 89% in 2010/11, from 84% in 2008.
 - £747,000 of savings were delivered in 2010/11

- Council Tax has been frozen for the third time in five years.
 - Overall satisfaction with Chorley Council has increased from 51% to 63%.
 - There have been 67 new business start ups over the last year and 95% of new businesses are surviving after 12 months.
 - The unemployment benefit claimant rate has reduced to 2.5%.
 - Chorley’s rates of alcohol-related hospital admissions have been reduced by 2%, moving Chorley from the second highest rate in Lancashire, to the sixth highest.
 - The level of street cleanliness has improved. 96% of streets inspected were clear of litter and 94% were clear of detritus (leaves and dirt).
 - 173 additional affordable homes were delivered last year – 62% more than in 2009/10.
 - Crime is down by 1.7% compared with last year. Some crime types have increased but anti-social behaviour is down by 11.7% and criminal damage is down by 15.4%.
 - 57% of residents feel safe when out at night an increase on 51% in 2008/9.
 - 85% of residents feel that people from different backgrounds get on well together.
 - Chorley’s recycling rate has increased to 48.7%.
 - Satisfaction with recycling and refuse collection have improved significantly to 80%
 - Chorley has been recognised nationally as the top council to work for in the Times Top 100 public sector organisations survey.
 - Sickness Absence has been reduced to a record low of 6.9 FTE days
7. Chorley Council will continue to aim to be a consistently top performing organisation in 2011/12, freezing Council Tax, maximising our efficiency and effectiveness and innovating to save a further £1.2 million in 2011/12.

IMPLICATIONS OF REPORT

8. This report has implications in the following areas and the relevant Directors’ comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		No significant implications in this area	✓

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
David Wilkinson	5248	27 th June 2011	Annual Report 2011 Covering Report

Your Council's Performance

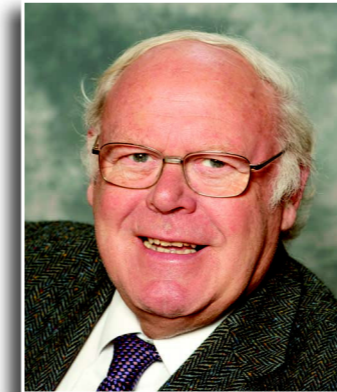
Chorley Council Annual Report
2010/11



Going the extra mile to make Chorley Smile



Welcome to Chorley Council's Annual Report for 2010/11



Councillor Peter Goldsworthy
Leader,
Chorley Council

Welcome to Chorley Council's Annual Report for 2010/11. I'm pleased to report that over the last year, the council has been improving performance in our key services while making savings and freezing council tax.

Chorley's streets are cleaner as a result of our additional investment last year; crime and anti-social behaviour are down; and people feel safer at night. Resident satisfaction has improved in key areas such as waste collection, recycling and keeping land clear of litter; and we've delivered record levels of affordable housing. As a result, 89 per cent of residents are satisfied with Chorley as a place to live, and satisfaction with your council has increased from 51 to 63 per cent – some of the highest levels in the country.

We aim to provide you with value for money and have made these improvements while achieving £747,000 of savings through being more innovative and doing things differently. Examples include streamlining back office services and becoming more efficient to redirect resources into the delivery of key priorities identified by residents, such as cleaner streets and improving the town centre.

The coming years will be tough for the council. We still need to save a further £1 million a year, over the next three years, and we're striving to achieve this with minimal impact on you by doing more for less. The good news is that we're bucking the national trend in 2011/12, like we did last year, by maintaining a high level of services for local people while still making savings.

This year, we have continued to listen and act upon the views of all our residents by holding a borough-wide consultation on the budget and surveying 1,100 residents to help us identify your priorities and improve our services. We're also becoming more transparent by releasing details of all our spending over £500.

We will be saving a further £1.2 million in 2011/12 and have frozen our element of council tax for the third time in five years. This means that our services will cost the average household £3.45 a week. This year we've focused on protecting frontline services, such as street cleaning, PCSOs and support for the voluntary sector. We're also investing an additional £266,000 to improve the town centre.

Councillor Peter Goldsworthy
Leader Of Chorley Council



Continuing to provide quality services and things that matter to you

About us

Chorley Council delivers a range of services to residents, visitors and businesses across the borough of Chorley. For example, we keep the streets clean; collect your rubbish and recycling; as well as providing leisure facilities like All Seasons and Astley Hall.

We are an ambitious, forward thinking council and have exciting plans for the future. At the heart of everything we do is putting our customers – the people of Chorley – first.

Our corporate plan is based on the things you've told us are important and gives us a clear direction and focus, helping us to deliver what local people want.

It sets out our vision for Chorley and how we will go about achieving it. We've structured it around four themes and for each one set out how we want Chorley to look and feel in the future. These are underpinned by measures and key projects.

Our vision

Chorley will smile as the most attractive, caring and vibrant place in the North West to live, work, play, invest and visit. People will be healthy and happy in safe communities where they can achieve their ambitions.

The council will be a consistently top performing organisation that delivers excellent value for money.

Our key themes

You and Your Family:

Strong family support;
Education and jobs;
Being healthy

You and Your Community:

Pride in quality homes and clean neighbourhoods; Safe, Respectful communities; Quality community Services and spaces

You and Chorley:

Vibrant local economy; Thriving town centre, Local attractions and villages

You and Your Council:

A Council that is a consistently top performing organisation and delivers excellent value for money

You and Your Family



YOU SAID:

More should be done to help people lead healthy lifestyles.

WE DID:

Provide free health checks for local residents by setting up the One Stop Health Shop in the town centre.

In 2010/2011, our priorities included reducing health inequalities, particularly focusing on reducing rates of teenage pregnancy and alcohol-related harm.

Reducing teenage pregnancy

In 2010/11, we continued to invest with our partners in two local projects – Girls Aloud and Boyz Own – to help reduce the rate of teenage pregnancy to 38.7 per 1,000 girls aged under 17 – which is lower than the Lancashire and North West averages. We will continue to focus on this issue in 2011/12.

Tackling Chorley's alcohol problem

Chorley has one of the highest rates of alcohol-related harm in Lancashire, but our partnership projects in 2010/11 are helping to improve this. Provisional figures indicate that the rate of alcohol-related hospital admissions has decreased by two per cent. In comparison, the Lancashire average increased by five per cent. Chorley now has the sixth highest rate of alcohol-related admissions in Lancashire, compared to the second highest last year. We're not complacent about this and will focus continue our partnership work in 2011/12.

Reducing alcohol harm in young people

Last year the 'Healthy Shotz' project delivered information about the long and short term damage alcohol can do and its consequences to 874 of Chorley's 13 to 15-year-olds.

The 'Smart Response' project used information held by the council and its partners to deliver street work and parent group work focussing on minimising alcohol and drug harm and increasing awareness of personal safety where its needed most. A total of 152 young people were engaged in street work, and 922 young people in targeted group work.



YOU SAID: Alcohol abuse and its consequences is a big issue in Chorley, particularly for younger residents.

WE DID: Invest in projects to reduce the harm alcohol can do to young people.



YOU SAID: Provide more free and subsidised activities for young people – 63 per cent of you told us this was important.

WE DID: Put on more Get Up and Go activities than ever before – more than 21,000 children and young people took part last year. Recreation and sport Get Up and Go and leisure centres costs 73p a week from your council tax bill.

You and Your Community



YOU SAID:

We want quality parks and open spaces.

WE DID:

Invest in our parks. Three have attained prestigious Green Flag awards.

There have been some major improvements in this theme last year. Overall satisfaction with your local area as a place to live increased to 89.4 per cent in 2010/11, from 84 per cent in 2008 – one of the highest rates in the country. Campaigns like Chorley Smile and events like the Picnic in the Park and Holocaust Memorial Day are having an impact, with 84.7 per cent of people feeling that Chorley is a place where people get on well together.

Cleaner streets

Keeping streets clean costs you around 33p of your council tax a week. Last year, we invested an extra £60,000 into manually cleaning areas our sweepers couldn't reach. In 2010/11, 96 per cent of streets inspected were clear of litter and 94 per cent were clear of detritus (leaves and dirt). This is compared with 90 per cent and 94 per cent in 2009/10. 99 per cent of streets don't have graffiti. Satisfaction with how the council keeps public land clear of litter has increased from 60 to 66 per cent, placing Chorley in the top 25 per cent of areas nationally.

Improving your recycling and refuse collection service

We collected 5.4 million bins last year, which costs you about 54p a week from your council tax bill. Last year we helped you increase your recycling rate to 48.7 per cent and worked with the Lancashire Waste Partnership to make sure that 40 per cent of your previously landfilled waste is reused or recycled. We also reduced the number of missed bins from 99 per 100,000 collections in 2008 to 40 this year.

In 2008, satisfaction with recycling was 68 per cent and satisfaction with refuse collection was 67 per cent. Both are running at 80 per cent in 2010/11.

Improving our planning service

Unfortunately we failed to hit our targets for planning processing last year, as a result of an increase in demand. For example 77% of smaller applications from householders were decided within 8 weeks, below our target of 92%. So we've examined our processes to improve performance in 2011/12.



YOU SAID: We need more affordable housing in Chorley.

WE DID: Deliver 173 additional affordable homes last year – 62 per cent more than in 2009/10.

Reducing crime and anti-social behaviour

Last year, we worked in partnership with the police, funding PCSOs and CCTV to help bring down crime by 1.7 per cent compared with last year. Anti-social behaviour is down by 11.7 per cent and criminal damage is down by 15.4 per cent. 57 per cent of you feel safe when out at night – that's higher than two years ago when it was 51 per cent. Our services aimed at preventing crime and disorder costs the average household 20p a week in their council tax bill. While Chorley still remains a much safer place to live than the national average, burglary, assault, serious violent crime and robbery have increased. We will continue to work with our partners in 2011/12 to tackle these issues.

Increasing food safety in Chorley

Last year, we worked with local business to improve food hygiene and introduce a 'scores on the doors' rating system. This has been a great success with no premises preparing or selling food achieving a zero out of five score.

You and Chorley



YOU SAID:

Reduce the number of empty shops in the town centre.

WE DID:

Invest an extra £266,000 in making improvements in the town centre to attract new businesses, fill the empty shops and make the place look more attractive to bring in more people.

In 2010/11 our priorities included supporting new business start ups, encouraging major employers to re-locate to Chorley, supporting business in the difficult economic climate and increasing the number of affordable new homes in Chorley.

Investment in the town centre

In March 2011, empty floorspace in the town centre was higher than our target of 7.5 per cent so we're investing £266,000 in 2011/12 to introduce:

- Grants for town centre shop front improvements
- Business advice and support for businesses
- Refurbishment grants and business rate subsidies to attract high quality independent traders into empty shops

Since the end of the year we have already seen an improvement in businesses opening up in the town centre. Vacant town centre floorspace is down from 8.2 per cent at the end of 2010/11 to 6.6 per cent in June 2012 and our additional investment is likely to have a further positive impact.

We've also trialled new-look gazebos, to be introduced this year, to make the Flat Iron market more attractive, reduce the time taken to set up stalls and disruption to car parking.

Bringing major employers into Chorley

The Council have developed an Inward Investment package to help attract major employers, such as international health and hygiene giants Kimberly Clark, who moved to Chorley in early 2011, creating up to 140 jobs for local people.

Securing jobs in Chorley

We have been working with Business Venture Group to provide start-up support to small

businesses in Chorley. Despite the difficult financial conditions, we supported 67 new business start-ups over the last year, creating 73 jobs. 95 per cent of new businesses are surviving after 12 months and 91 per cent after two years.

Reducing unemployment

Our actions have helped lower levels of unemployment over the last year to below the rate when the recession began. In March 2011, the unemployment benefit claimant count had fallen to 2.5 per cent of the working age population, compared to 2.9 per cent in March 2010 and 3.3 per cent in March 2009.

Economic and community development costs the average household around 16p a week from their council tax bill.



YOU SAID: Don't increase the car parking charges.

WE DID: Freeze parking charges and absorb the rise in VAT.

You and Your Council



YOU SAID:

The cost of everything is going up, don't put up our council tax too.

WE DID:

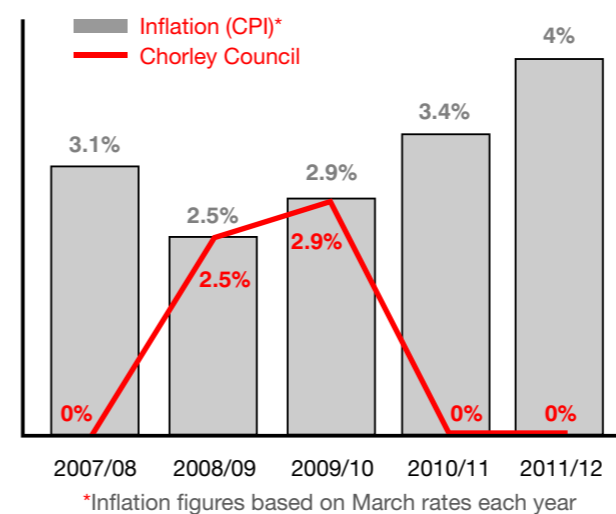
Freeze Chorley Council's share of council tax for the third time in five years.

We're working hard to reduce the cost of the services we provide without compromising on performance to try and give you more for less. Overall satisfaction with Chorley Council has improved from 51 per cent to 62.9 per cent – one of the highest rates in the country. Chorley has been recognised nationally by the Audit Commission for spending your money wisely. In 2010/11, we delivered £747,000 of savings and put in place further measures to save £1.197 million in 2011/12 to reduce our budget from £15.13 to £13.7 million while protecting front line services.

Keeping council tax down

Our customers have consistently seen some of the lowest Council Tax increases in Lancashire while we've maintained high levels of performance. Over the last five years the average increase in the council's element of your council tax bill has been just over one per cent, less than half the national average change. This equates to an average increase of just £1.61 per year for a Band D home.

Council Tax increases



Making savings to invest in frontline services

Some of the ways we've been saving money over the last 12 months to keep our element of council tax low include:

- Restructuring our services to reduce the number of back office and managerial staff to reduce costs
- Delivering work for other organisations to generate income to fund services
- Improving our procurement

Reducing sickness to get from more from staff

High levels of sickness absence cause problems in providing excellent services so we've worked hard on bringing sickness down. Last year, we lost just 6.9 days per employee – our lowest level of sickness on record.

Motivated staff providing excellent services

In 2011, Chorley was voted the top council to work for in the Times Top 100 public sector organisations survey. Our results show that 86 per cent of staff believe the council provides a great service – one of the top scores in the country – and 98 per cent of residents were happy with the service they received from the council.



YOU SAID: We want to know how you're spending our council tax and business rates.

WE DID: Since Christmas 2010, we've increased our transparency by publishing a list of all spending transactions of more than £500 and the salary details of senior staff.



Going the **extra mile** to make **Chorley Smile**



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Agenda Item 10

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515151 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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REPORT OF EXECUTIVE CABINET

GENERAL REPORT

1. The Executive Cabinet has only met once on 23 June 2011 since the last ordinary Council meeting held on 4 April 2011. This report summarises briefly the principal items considered and decisions taken at that meeting. The Cabinet's recommendations on the reports that require Council decisions appear as separate items on the agenda.

Meeting held on 23 June 2011

Chorley Pals – Heritage Lottery Funding Bid

2. We received a report of the Director of People and Places providing details of the Chorley Pals Memorial Trusts funding bid to the Heritage Lottery Fund, with specific details of the projects that involved Chorley assets. There had been extensive consultation between the Trust and relevant officers of the Council.
3. The Remembrance Project had a number of strands:
 - Enhancement to the Chorley Cenotaph
 - Remedial works to the Memorial Arch at the Queens Road entrance to Astley Park
 - Expansion and enhancement to the Memorial Room at Astley Hall
 - Enhancements to the Chorley Pals Memorial Statue
 - Chorley Remembers website
 - Education and community initiatives, for example Chorley Remembers Months
4. The proposed enhancement work to the Chorley Cenotaph would mean the repositioning of the Falkland Stone. Any decision to relocate the Stone would be subject to further consultation with the various stakeholders and with this in mind we supported the application and approved the inclusion of the Council's assets named within the project.

Principal Area Boundary Review – Buckshaw

5. We received a report of the Chief Executive informing us that the Local Government Boundary Commission for England had indicated a possible Principal Boundary Review to be undertaken of the boundary between Chorley and South Ribble Councils regarding the Buckshaw Village development.
6. The boundary between South Ribble and Chorley Council's goes through existing residential development. It was explained that there are currently around 1200 completed housing units on the Chorley part of Buckshaw, along with significant commercial development. Further development is planned in future years, with most planned to be on the Chorley side of Buckshaw Village.
7. Upon receipt of confirmation from the Local Government Boundary Commission that a boundary review will take place, it was agreed that an all party group would be set up to formulate the Council's position.

8. The Leader was asked to consider single member wards across the Authority and it was agreed that this would be discussed at the next Leaders Liaison meeting.
9. We approved the recommendation for Council to agree in principle that the area of Buckshaw Village should be located entirely in one authority and for this to be confirmed to the Local Government Boundary Commission for England. Approval was also given for discussions to continue with South Ribble Borough Council and we noted that the Community Governance Boundary Review would be paused to enable the Council to consider its position.

Grant of new sub-lease of land at Chisnall Lane, Coppull from Chorley Council to Chorley Panthers ARLFC

10. The Director of Transformation presented a report seeking approval for the terms agreed for the granting of a 25 year sub-lease with the opportunity to extend for a further 25 years to Chorley Panthers ARLFC on land at Chisnall Lane, Coppull. It also sought approval for consent to improve and alter a number of facilities that were listed in the report.
11. We approved the terms for the surrender of the existing sub-lease dated 5 February 2004, the granting of a new sub-lease and consented to the alterations and improvements to the named facilities. Liberata Property Services were also authorised to instruct the Head of Governance to proceed with the drafting of the surrender and new sub-lease.

Chorley Council Forth Quarter Performance Report 2010/11

12. We considered a report of the Chief Executive setting out the Authority's performance in respect of the key projects included in the Corporate Strategy and key performance indicators during the fourth quarter of 2010/11.
13. The report revealed excellent performance with the vast majority of projects either on track, completed or scheduled to start later in the year. Of the two projects currently rated amber, one would now be completed in the original timescales, with the other set to be completed by the end of the second quarter.
14. Performance on the key performance indicators is strong, with 95% of the measures performing above target or within the 5% tolerance and it was explained what measures had been put into place to improve on the performance of the three key service delivery measures that are currently below target.

Chorley Partnership Annual Report 2010/11

15. The Chief Executive presented a report on the activities and performance of the Chorley Partnership in 2010/11. The report commented particularly on the progress and impact of the Local Strategic Partnership sponsored projects and how they contribute to the achievement of the refreshed Sustainable Community Strategy.

16. The Executive Member (Policy and Performance) highlighted the following significant statistics and trends revealed in the report:
- Crime is down overall by 1.7% compared to 2009/10.
 - The rate of alcohol admissions has reduced and is lower than the North West average.
 - 67 new business start-ups are recorded against a target figure of 53.

Provisional Revenue Outturn 2010/11

17. We considered a report of the Director of Transformation that set out the provisional revenue outturn figures for the Council as compared against the budgets and efficiency savings targets it set itself for the year 2010/11.
18. The accounts are provisional and subject to final checking and scrutiny by the Council's external auditor and any significant changes as a result of process would be brought back to a future Cabinet meeting. Further details would be presented to the Audit Committee at the end of June when they considered the Council's statement of accounts.
19. Further savings in addition to the £360,000 in the original budget have been achieved and have helped to offset one-off costs associated with recent directorate restructures. The provisional outturn shows that the initial net expenditure at the end of the year to be below budget. However, the figure includes underspends to the value of £169,000 on committed items where slippage requests have been received to carry forward resources to 2011/12.
20. It was also reported that the level of working balances has exceeded the minimum £2.0m proposed at 31 March 2011 by £77,000, putting the Council in a positive position for the start of the next financial period.
21. We approved the slippage requests outlined in the report, including those relating to S106 funding for Play and Recreation Schemes and approved the transfer of available funds to a specific reserve to fund one-off costs associated with achieving the objectives of the Medium Term Financial Strategy.

Treasury Management Annual Report 2010/11

22. The Director of Transformation presented an outturn report that was the last of the three treasury reports to have been received by the Executive Cabinet during 2010/11, allowing us to scrutinise treasury policy and activity.
23. The report advised that Prudential and Treasury Indicators have been complied with and that the return on investments totalled 0.65% which have exceeded the benchmark of 0.43%. The report also gave details of borrowings and the updated situation with regard to Icelandic investments.

Joint Insurance Procurement Tender Exercise In Collaboration with South Ribble Borough Council

24. The Executive Cabinet received a report of the Director of Transformation requesting approval to undertake a joint procurement exercise with South Ribble Borough Council for the renewal of the current insurance covers in place at both Councils under existing Long Term agreements that will expire on 31 December 2011.
25. The joint insurance tender will be a key project in the Shared Financial Assurance Services, Business Improvement Plan that has been agreed by the Shared Services Joint Committee and the report summarised the approach for the tender, together with the evaluation procedure and criteria to be applied.
26. We granted approval for South Ribble Borough Council to act as the lead body for the joint procurement and to conduct the exercise in compliance with its Contract Procedure Rules and Procurement Guidance against the procedure and evaluation criteria set out in the report.

Proposed New Senior Management Structure

27. We considered a confidential report of the Chief Executive on a proposed senior management structure for Chorley Council. The report outlined the constitutional process for the appointment of a new Chief Executive and outlined a proposed management structure that would reduce costs given the current financial position and the requirement for all public sector organisations to make savings.
28. We approved the new senior management structure and internal appointment process for the appointment of a new Chief Executive that would result in a saving of £100,000, along with the commissioning of North West Employers to facilitate the politically balanced Chief Officer Appointment Panel meeting on 1 July 2011.
29. We also approved that members of the Cabinet would agree the proposed final salary of the Chief Executive following a review and that the amount (to be no more than the amount of £110,000) be confirmed to any applicants before 1 July 2011.

2010/11 Year End Progress Report on the Performance of Key Partnerships

30. We received and considered a confidential report on the performance of the Council's key partnership arrangements. The report is produced in accordance with the requirements of the Council's Framework for Partnership Working and any performance or risk issues identified were drawn to our attention.
31. We accepted the report and approved effective exit and risk management arrangements to be put in place for the existing Chorley Community Housing partnership agreement which is due to expire on 31 March 2012.

Executive Response to Overview and Scrutiny Review of Accommodation Assets

32. We received a confidential report of the Director of Transformation outlining a suggested response to the Overview and Scrutiny review of accommodation assets. The report outlined each recommendation and contained a suggested response to each recommendation.
33. The Executive Leader thanked the Task Group for their work and endorsed the response. The Cabinet also noted that a separate inquiry was taking place to look at ways of maximising the usage of the Lancastrian Room at the Town Hall, as a result of this review.

COUNCILLOR PETER GOLDSWORTHY
Executive Leader

There are no background papers to this report.

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Report of	Meeting	Date
Chief Executive (introduced by the Executive Leader)	Executive Cabinet Council	23 June 2011 19 July 2011

PRINCIPAL AREA BOUNDARY REVIEW - BUCKSHAW

PURPOSE OF REPORT

1. To inform Members of the Council that the Local Government Boundary Commission for England (LGBCE) has indicated that there is a possibility that a Principal Area Boundary Review will be undertaken of the boundary between Chorley and South Ribble Councils regarding the Buckshaw Village Development.

RECOMMENDATION(S)

2. That the Executive Cabinet recommends to the next meeting of full Council that they agree in principle that the area of Buckshaw Village should be located entirely in one local authority area and that this be confirmed to the Local Government Boundary Commission for England.
3. That discussions continue with South Ribble Borough Council who are undergoing a full ward review by the Boundary Commission.
4. That it be noted that the Community Governance Review Committee has paused its Community Governance Review into whether or not to create a Parish Council for Buckshaw, to enable the Council to consider its position.

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

5. The Council wrote to the LGBCE in 2008 requesting that a review take place of the boundary between South Ribble and Chorley to resolve the anomaly of Buckshaw Village being located across two Council areas. The response received of 20 April 2011 is the first indication that a boundary review could take place and is therefore to be welcomed.
6. The review will only proceed if both Chorley BC and SRBC agree one is required (although it does not appear to be necessary for them to be in agreement on the location of the new boundary)

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

7. If the Council does not support the principle of this review, Buckshaw Village would continue to be in an anomalous situation where the boundary cuts through actual properties and residents in the same cul-de-sac receive services from different Councils. This situation ignores the community identity of Buckshaw Village and does not provide effective and convenient local government - a key factor in determining local authority boundaries.

CORPORATE PRIORITIES

8. This report relates to the following Strategic Objectives:

Strong Family Support		Education and Jobs	
Being Healthy		Pride in Quality Homes and Clean Neighbourhoods	
Safe Respectful Communities	/	Quality Community Services and Spaces	
Vibrant Local Economy		Thriving Town Centre, Local Attractions and Villages	/
A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money			/

BACKGROUND

9. The Buckshaw Village Development started in 1999 on the 900 acre site of the former Royal Ordnance Factory. The boundary between South Ribble and Chorley Councils goes through the existing residential development. Currently there are around 1200 completed housing units on the Chorley part of Buckshaw, along with significant commercial development. Further significant residential and commercial development is planned in future years. Most of this planned development is on the Chorley side of Buckshaw Village.

REQUEST FOR A BOUNDARY REVIEW

10. The Council formally requested that the Boundary Commission reviewed the boundary between South Ribble and Chorley in part because of the anomaly over service delivery. Buckshaw is one community but services are delivered by two Councils – with Chorley currently providing refuse collection services to South Ribble’s Buckshaw residents. The Council was initially told that a boundary review could well take a number of years before it was programmed to commence. On that basis the Council recently started a Community Governance Review in response to requests for a Parish Council for Buckshaw.

11. The Community Governance Review is underway. The preliminary round of consultation suggests there are mixed views on whether or not there should be a Parish Council, but overriding support for any decision to be postponed until the local authority boundary is reviewed to put all of Buckshaw under one Council area. The Community Governance Review Committee met on 7 June 2011 and has decided to pause the Community Governance Review to allow the Council time to consider its position and to start discussions with the Boundary Commission and South Ribble Council.

LOCAL GOVERNMENT BOUNDARY COMMITTEE FOR ENGLAND

12. The correspondence from the LGBCE is attached. It gives no clear indication of timescales but does indicate that a review will only take place if both South Ribble and Chorley Councils are in agreement that one should take place. At this moment in time South Ribble have not indicated where they stand on the issue, they are also undergoing a full ward review by the Boundary Commission. If there was an agreement between the two Councils on a new boundary, the letter suggests there could be earlier implementation. However it is thought likely at this very early stage, that both Councils will strive to have all of Buckshaw Village located within their area.

IMPLICATIONS OF REPORT

13. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	/	Customer Services	
Human Resources		Equality and Diversity	
Legal	/	No significant implications in this area	

COMMENTS OF THE DIRECTOR OF TRANSFORMATION / HEAD OF GOVERNANCE

14. The conducting of a Principal Local Authority Boundary review would be undertaken in line with the technical guidance issued by the LGBCE and in line with the Local Government and Public Involvement in health Act 2007 as amended by the Local Democracy, Economic Development and Construction Act 2009. This is new guidance published in May 2011 and officers are currently analysing it with a view to seeing how the Council would be required to evidence the case it wishes to put forward.
15. There are some financial implications in undertaking a Boundary Review and putting together robust evidence to support the Council's case. This can be done within existing resources. There are clearly significant financial implications in a change in a Council boundary and these will be investigated in detail if a review is undertaken and once the Council has decided how it wishes to move forward.

DONNA HALL
CHIEF EXECUTIVE

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Carol Russell	5196	8 June 2011	***

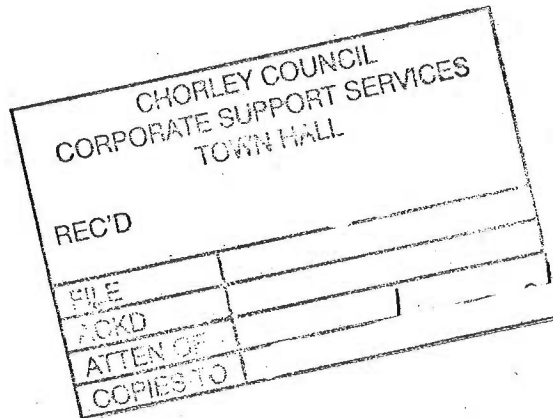
Background Papers			
Document	Date	File	Place of Inspection
Terms of Reference for the Community Governance Review of Buckshaw	Feb 2011	***	www.chorley.gov.uk

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The
**Local Government
 Boundary Commission**
 for England

Donna Hall
 Chief Executive
 Chorley Borough Council
 Town Hall
 Market Street
 Chorley
 Lancashire
 PR7 1DP

20 April 2011



Dear Ms Hall

Principal Area Boundary Review between Chorley and South Ribble

The Local Government Boundary Commission for England (LGBCE) is considering its current work programme with regard to principal area boundary reviews (PABRs). These are reviews in which changes to the boundary between principal authorities are considered and recommendations made to the Secretary of State under section 8 of the Local Government and Public Involvement in Health Act 2007.

I enclose a copy of correspondence between Phil Davies, Principal Corporate Support Officer at Chorley Borough Council and the Boundary Committee (the LGBCE's predecessor), from 2008. This correspondence and mapping indicates the anomalous boundary around Buckshaw Village which covers an area in both South Ribble and Chorley.

A review to address this anomaly was not undertaken at that time. However, the LGBCE is now considering the outstanding requests it holds for PABRs and welcomes your council's view on whether a review in this area in order to unite the residents of Buckshaw village in the same borough, is desirable.

The Minister for Local Government has said 'where any recommended boundary change is agreed by all the principal authorities concerned, the Secretary of State will implement it, providing there is clear evidence that it represents value for money, and public support for it has been robustly demonstrated'.

Accordingly, we will not seek to start such a review without the support of both Chorley and South Ribble borough councils.

I am writing to South Ribble Borough Council in similar terms. I look forward to receiving your views on this matter. I would be happy to discuss the approach that the LGBCE intends on taking on reviews of this scale, if that would be helpful.

Yours sincerely,



Alison Wildig
Review Administrator
alison.wildig@lgbce.org.uk
020 7664 8537

Appendix B2 - Chorley Borough Council

**Chorley
Council**

Our Ref: pd/RB
Your Ref:

Town Hall
Market Street
Chorley
PR7 1DP

25 September 2008

Mr Richard Buck
The Boundary Committee
Trevelyan House
Great Peter Street
LONDON
SW1P 2HW

Dear Mr Buck

CHORLEY BOROUGH COUNCIL – BUCKSHAW VILLAGE BOUNDARIES

Further to our recent telephone conversation regarding our initial enquires about a boundary review of the Buckshaw Village area of Chorley Borough Council (CBC) and South Ribble Borough Council (SRBC), you requested a little more information regarding the actual location.

As discussed I was going to e-mail a map to you but when converted to a PDF or JPEG the files are too large to e-mail. As such, attached is a CD with the relevant maps. I also enclose a hard copy of the maps with the actual area in question highlighted.

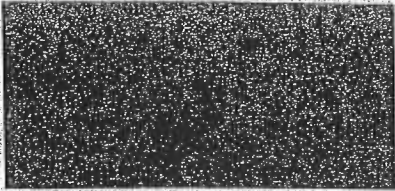
There are two maps, one showing the CBC/SRBC current boundary with the Chorley Parish Boundaries and one showing the same CBC/SRBC boundary but with the Chorley Borough Ward Boundaries. On each map I have highlighted the Buckshaw Village development that straddles the two Boroughs.

I hope this is satisfactory and please do not hesitate to contact me should you have any further queries. I will be on leave from Monday 6th October to Wednesday 15th October 2008 and therefore should you need to contact us during this time could you please liaise with:

Andrew Docherty
Corporate Director of Governance
01257 515110
Andrew.docherty@chorley.gov.uk



Yours sincerely



Phil Davies

Principal Corporate Support Officer

Email: phil.davies@chorley.gov.uk

Tel: 01257 515131

Fax: 01257 515150

Report of	Meeting	Date
Director of Transformation (Introduced by the Executive Member for Transformation)	Executive Cabinet	23 June 2011

CAPITAL PROGRAMME PROVISIONAL OUTTURN 2010/11 AND MONITORING 2011/12 – 2013/14

PURPOSE OF REPORT

1. To present the provisional outturn figures for the 2010/11 Capital Programme, which at this stage are subject to scrutiny by the Council's external auditor.
2. To update the Capital Programmes for financial years 2011/12 to 2013/14 to take account of rephasing of expenditure and other budget changes.
3. To report the receipt and budgeted use of contributions from developers for the period 2010/11 to 2013/14.

RECOMMENDATION(S)

4. That the Council be recommended to approve the financing of the Capital Programme for 2010/11 as presented in Appendix 1.
5. That the Council be recommended to approve the rephasing of capital expenditure from 2010/11 and 2012/13 to the Capital Programme for 2011/12, as presented in column (2) of Appendix 2.
6. That the Council be recommended to approve the increases in the Capital Programme for 2011/12 financed by Government grant and developers' contributions, and other changes, as presented in column (3) of Appendix 2.

EXECUTIVE SUMMARY OF REPORT

7. Council of 1st March 2011 approved revisions to the 2010/11 Capital Programme, to change the current estimate to £4,587,240, as indicated in column (1) of Appendix 1. After taking account of reductions in capital expenditure of £307,112 and rephasing of expenditure of £1,994,937, the provisional outturn for 2010/11 is £2,285,190, as presented in column (5) of Appendix 1.
8. In addition to the £1.995 million expenditure rephased from 2010/11 to 2011/12, the 2011/12 Capital Programme should also be increased by £3,770 brought forward from 2012/13 to reflect the revised phasing of purchases of gazebos for the Flat Iron Market.
9. The Capital Programme for 2011/12 should also be increased by a net total of £362,720, as presented in column (3) of Appendix 2. Of this total, £449,720 is in respect of budgets which could be increased or added to the programme as a result of receiving additional Government grants or developers' contributions. For accounting reasons, the £50,000 budget for dilapidation repairs at Coppull Leisure Centre should be transferred to the revenue

account budget in 2011/12, and revenue financing of the capital programme should be reduced to match, so that the effect on revenue and capital budgets is neutral.

- 10. The Capital Programme for 2012/13 should be reduced by £3,770, as shown in Column (6) of Appendix 2. This is because the budget provision is required in 2011/12 in order to implement Phase 2 of the Flat Iron Market gazebos project.
- 11. There are no changes at this stage to the 2013/14 Capital programme.
- 12. In accordance with the Council’s strategy of reducing the debt incurred for financing of capital expenditure in previous years, £0.719 million has been set aside voluntarily in addition to the Minimum Revenue Provision for debt reduction charged to the revenue budget each year. This has been achieved by applying VAT Shelter Income and revenue account savings in 2010/11, in order to reduce the charge to the revenue budget for repaying debt in subsequent years.

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- 13. It is necessary for Council to approve the financing of the 2010/11 Capital Programme and to approve the rephasing of expenditure between financial years.
- 14. It is also necessary to update the provisional capital programme figures for 2011/12 and 2012/13 to take account of the rephasing of expenditure and changes to the resources estimated to be available to finance the programme.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 15. None.

CORPORATE PRIORITIES

- 16. This report relates to the following Strategic Objectives:

Strong Family Support		Education and Jobs	
Being Healthy		Pride in Quality Homes and Clean Neighbourhoods	✓
Safe Respectful Communities		Quality Community Services and Spaces	✓
Vibrant Local Economy	✓	Thriving Town Centre, Local Attractions and Villages	✓
A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money			✓

BACKGROUND

17. The revised Capital Programme for 2010/11 and the programmes for 2011/12 to 2013/14 was approved by Council on 1st March 2011, as follows:

	£
2010/11	4,587,240
2011/12	5,900,700
2012/13	1,115,410
2013/14	780,000
Total 2010/11 – 2013/14	<u>12,383,350</u>

18. It is proposed to increase the programme for financial years 2010/11 to 2013/14 by a net total of £56,510, made up as follows:

	£
Increased budgets funded with Government grant	73,820
Increased budgets funded with developer and other contributions	386,970
Pension Strain arising from restructuring in 2010/11 (not capitalised because no capital receipts available for financing)	(171,000)
Expenditure transferred from revenue account and financed with revenue contribution (accounting reasons)	15,000
Expenditure transferred to revenue account and reduction in recharges to capital programme (see analysis below)	(249,180)
Total	<u>56,510</u>

Further explanation is given below and the analysis of the variances between virements, rephasing and other changes is presented in Appendix 1 in respect of 2010/11 and Appendix 2 in respect of 2011/12.

CAPITAL PROGRAMME 2010/11

19. The provisional outturn figures and the recommended financing for 2010/11 are presented in Appendix 1, which gives the split of the changes between virements, rephasing and other changes. Brief explanations for the rephasing of budgets are also presented in Appendix 1.
20. Budget provision for a number of projects has been transferred to match provisional outturn expenditure, as indicated in column (2) of Appendix 1.
21. Column (3) of Appendix 1 identifies £1.995 million expenditure to be rephased to 2011/12. This is net of £0.108 million expenditure brought forward from 2011/12 in respect of Buckshaw Railway Station. The expenditure was financed with the developer contribution held for the purpose so there was no effect on the Council's own capital resources. Lancashire County Council's priority has been to ensure that expenditure incurred on the station project would be financed firstly with the 'CIF2' grant, which had to be spent by 31st March 2011, before drawing on the S106 contribution held by this Council. This has been achieved and implementation is progressing well so that the station would be completed by the autumn.

22. The Unified Intelligent Desktop project, to deal with customer services interactions, is funded with a £285,000 capital grant from the North West Improvement and Efficiency Partnership (NWIEP). The project is a partnership between Chorley, Rossendale and Blackburn with Darwen councils, and the main contractor, Asidua GB Limited. Phasing of the expenditure depends on the requirements of Chorley’s partners. Of the expenditure incurred during 2010/11, £47,500 was in respect of the partner councils; and it has been charged to the revenue budget as “Revenue Expenditure Funded From Capital Under Statute”, for accounting reasons. Of the rephased budget, £122,500 will be financed with NWIEP grant to be claimed during 2011/12. Further information about the effect on the revenue budget of the project is presented in the report presenting the Provisional Revenue Outturn 2010/11.
23. Prudential borrowing of £0.621 million will also be delayed until 2011/12 because of the rephasing of expenditure. The reduction in the revenue cost of capital financing as a result of this rephasing will be reflected in revenue budget monitoring during 2011/12.
24. Pension strain of £123,786 has been charged to the revenue account in 2010/11 rather than being capitalised. It has been financed with uncommitted VAT Shelter Income. Other employee-related costs arising from the restructuring during 2010/11 have been financed from revenue budget savings.
25. Other changes in 2010/11 are in respect of expenditure transferred between capital and revenue budgets, and reductions in recharges to capital projects from the revenue account. The purchase of a Transit 350 Tipper at £15,000 has been transferred to the capital programme and financed by revenue contribution for accounting reasons. Similarly minor improvements to fixed assets have been transferred to the revenue account. Project design and management fees have been retained in the revenue account rather than being charged to capital because delays to implementation of projects meant that capitalisation could not be justified. Expenditure transferred to the revenue account was made up as follows (figures rounded):

	£	£
Coppull Leisure Centre dilapidations grant		(50,000)
Minor improvements to Fixed Assets		(3,810)
Project design and management fees (external)		
- Town Centre (Flat Iron Market improvements)	(24,390)	
- Leisure Centre Improvements	(45,740)	
- Asset Improvements	(54,750)	
		(124,880)
Project design and management fees (internal)		
- People and Places projects	(15,260)	
- Buckshaw Railway Station	(13,790)	
		(29,050)
Housing recharge – change to financing		(41,440)
Total		(249,180)

CAPITAL PROGRAMME 2011/12 and 2012/13

26. The updated figures for the 2011/12 and 2012/13 programmes are presented in Appendix 2. These figures take account of the rephasing of expenditure and changes in the resources available to finance capital projects.

27. Column (2) of Appendix 2 shows the rephasing of £1.995 million expenditure from 2010/11 plus £3,770 brought forward from 2012/13 to enable implementation of Phase 2 of the Flat Iron Market gazebos project. It is also recommended that the £11,160 Town Centre Investment budget, rephased from 2010/11, should be transferred to the Market Improvements budget for purchase of gazebos and associated costs.
28. Additional Performance Reward Grant (£50,720) for financing of capital schemes has been received, which increases the uncommitted total available to £126,220.
29. The Government has allocated additional grant funding of £19,000 for Disabled Facilities Grants in 2011/12 following a bid for increased resources. An extra grant of £4,100 was received at the end of 2010/11.
30. Two projects to be financed with the S106 contribution received in respect of the Pilling Lane development (former Lex site) have been added to the programme: £150,000 for highways improvements, which would be a contribution to a Lancashire County Council scheme; and £230,000 for improvements to Rangletts recreation Ground and Duke Street Field.
31. For accounting reasons, it is proposed that the £50,000 grant for dilapidation repairs to Coppull Leisure Centre should be transferred to the revenue budget and should be financed with VAT Shelter Income so that the effect on the revenue account and the capital budget is neutral.

CAPITAL PROGRAMME 2013/14

32. No changes to the 2013/14 Capital Programme are required at present, though this will continue to be reviewed. The programme would be updated when necessary to reflect changes to estimated resources, in particular Government grants and developers' contributions.

CAPITAL RECEIPTS AND DEVELOPERS' CONTRIBUTIONS

33. No new capital receipts were received by the end of 2010/11 so it was not possible to capitalise pension strain arising from restructuring of directorates. Additional capital receipts should be received during 2011/12 and proposals as to the most effective use of the resource will be made as these sums are received. To maximise the benefit to the revenue budget, new capital receipts should be used to reduce budgeted capital financing by borrowing, or to be set aside to reduce previous borrowing, where possible. However, because VAT Shelter Income was used to finance expenditure charged to the revenue budget during 2010/11, that resource is now expected to be slightly less than required to finance the 2011/12 programme so £31,000 of the new capital receipts would be required to make up the difference. Actual and budgeted use of VAT Shelter Income from 2010/11 to 2012/13 is as follows (figures rounded):

	£	£
Brought forward 1/4/10	397,590	
Received in year	1,586,600	
Available in 2010/11		1,984,190
Applied in 2010/11		
- Capital financing	(693,950)	
- Revenue financing	(111,470)	
- Pension Strain	(123,790)	
- Debt reduction	(707,550)	
		(1,636,760)

Balance carried forward 31/3/11		347,430
Receivable 2011/12		524,280
Available in 2011/12		871,710
Applied in 2011/12		
- Capital financing	(704,870)	
- Revenue financing	(50,000)	
		(754,870)
Balance carried forward 31/3/12		116,840
Applied in 2012/13		
- Capital financing		(116,840)
Balance carried forward 31/3/13		0

34. Appendix 3 shows the estimated receipt and use of developers' contributions, most of which are S106 contributions. The top table presents a summary of the total estimated to be received and used between 2010/11 and 2013/14. This summary excludes contributions to be used to finance revenue expenditure, such as Play and Recreation Fund grants to other bodies such as parish councils. Use of £380,000 of the Pilling Lane contribution has now been added to the 2011/12 Capital Programme but the remainder is uncommitted. The bottom table indicates the specific schemes that will be financed with developers' contributions.
35. Apart from £90,000 in respect of affordable housing, no new contributions are shown as being expected between 2011/12 and 2013/14. However, contributions will continue to be received and the proposed use will be recommended in future capital programme monitoring reports. S106 contributions are expected from the Buckshaw Group 1 and Group 4 North developments over the next few years. A total of £6,115,000 plus index linking is due in instalments as the sites are developed, to provide affordable housing, community facilities, playing fields and public open space, public infrastructure, and public transport improvements. In addition, affordable housing and other facilities would be provided on site by the developers.

DEBT REDUCTION STRATEGY

36. The approved revenue budget for 2011/12 was prepared on the basis that uncommitted resources, in particular VAT Shelter Income, would be set aside voluntarily in 2010/11 to reduce debt, represented by the Capital Financing Requirement. The objective was to reduce the Minimum Revenue Provision (the provision for debt reduction included within Net Financing Transactions) charged to the revenue budget by £100,000 from 2011/12 onwards. The provisional outturn for the revenue account for 2010/11 includes voluntary set aside for debt reduction of £0.719 million, most of which was financed with VAT Shelter Income not committed to financing of the capital programme. In addition, debt was reduced by a further £0.051 million by adjusting the financing of assets that had been financed by borrowing in 2009/10. The budget reduction in Net Financing Transactions in 2011/12 should therefore be achieved and this will be confirmed in subsequent revenue budget monitoring reports following the audit of the 2010/11 accounts.
37. To continue to reduce debt and the related charges to revenue would require additional resources to be set aside from 2011/12 onwards. Such resources would include capital receipts from the disposal of surplus assets; revenue budget savings; and VAT Shelter Income, if additional sums become due.

IMPLICATIONS OF REPORT

38. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal		No significant implications in this area	

Financial implications are set out in the body of the report.

GARY HALL
DIRECTOR OF TRANSFORMATION

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Michael L. Jackson	5490	2 nd June 2011	Capital Programme Provisional Outturn 2010-11 and Monitoring 2011-12-13-14 Jun 2011.doc

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Capital Programme Provisional Outturn 2010/11

Scheme

Director of Partnerships, Planning & PolicyHead of Economic Development

Chorley Market Improvements

Climate Change Pot

Head of Economic Development TotalHead of Housing

Affordable Housing New Development Projects

- Crosse Hall Lane

- Devonport Way

- Newbuild Specialist Adapted property Purchase and Repair

Disabled Facilities Grants Housing Renewal

- Home Repair Grants/Decent Homes Assistance

- Energy Efficiency Grants

- Handyperson Scheme

Cotswold House Improvements Project Design Fees

Head of Housing Total

Explanation of Phasing (Column (3))

Balance of budget retained for further market improvements during 2011/12

Use of budget depends on appropriate applications from small businesses. Applications have been received and are being assessed during 2011/12

Budget committed but legal agreements not in place to enable payment in year

Budget committed but legal agreements not in place to enable payment in year

Budget will be reallocated to other affordable housing projects because an alternative solution was identified

Budget committed but some works not completed by 31 March

Budget committed but some works not completed by 31 March

Budget committed but some works not completed by 31 March

Budget retained to contribute to new Handyperson Scheme to start 2011/12

2010/11 Current Estimate (1) £	Virement (2) £	Rephasing (3) £	Other Changes (4) £	2010/11 Provisional Outturn (5) £
22,290		(14,790)		7,500
89,300		(59,300)		30,000
111,590	0	(74,090)	0	37,500
80,000		(80,000)		0
78,000		(78,000)		0
67,500		(67,500)		0
485,230		0	23,210	508,440
508,020	(6,944)	(89,874)	4,100	415,302
41,790	6,944	(2,777)		45,957
10,000		(2,941)		7,059
22,000		(7,901)		14,099
0	22,705			22,705
41,440			(41,440)	0
1,333,980	22,705	(328,993)	(14,130)	1,013,562

Capital Programme Provisional Outturn 2010/11

Scheme

Head of Planning

Town Centre Investment	
Eaves Green Link Road - contribution to LCC scheme	
Buckshaw Village Railway Station (S106/LCC financed)	
Buckshaw Village Cycle Network (S106 financed LCC scheme)	
Chorley Strategic Regional Site	

Head of Planning TotalHead of Policy

Performance Management	
Performance Reward Grant (PRG) funded schemes	

Head of Policy TotalDirector of Partnerships, Planning & Policy Total

2010/11 Current Estimate (1) £	Virement (2) £	Rephasing (3) £	Other Changes (4) £	2010/11 Provisional Outturn (5) £
35,550		(11,160)	(24,390)	0
80,000		(80,000)		0
30,000		107,578	6,969	144,547
77,360		(77,360)		0
391,200		(391,200)		0
614,110	0	(452,142)	(17,421)	144,547
10,000		(10,000)		0
75,500		(75,500)		0
85,500	0	(85,500)	0	0
2,145,180	22,705	(940,725)	(31,551)	1,195,609

Explanation of Phasing (Column (3))

Saving on design of Flat Iron improvements transferred to 2011/12 and wired for purchase of gazebos
Contribution not received from developer so payment not made to LCC
Expenditure brought forward from 2011/12 because of progress of station. Funded with contributions so no impact on Chorley Council's resources
Works not completed by LCC
Expenditure will be incurred when claimed by developer and/or NWDA

Project rephased to fit in with overall programme of ICT schemes
Performance Reward Grant carried forward to 2011/12 to provide match funding for schemes attracting grant funding from other sources

Capital Programme Provisional Outturn 2010/11

Scheme

Director of People and PlacesHead of Streetscene & Leisure Contracts

Leisure Centres/Swimming Pool Refurbishment
 Coppull Leisure Centre Grant
 Duxbury Park Golf Course capital investment
 Village Hall & Community Centres Projects
 Replacement of recycling/litter bins & containers
 Highway improvements - Gillibrand estate/Southlands
 Astley Park Improvements
 Eaves Green Play Development (S106 funded)
 Fairview Farm Play Facilities (S106 funded)
 Coppull Leisure Park (S106 funded)
 Play and Recreation Fund projects
 YVCP Natural Play Zone (S106/Grant funded)
 Tatton Community Centre Roof
 Transit 350 Tipper NJ10 OTW
 Project Design Fees

Head of Streetscene & Leisure Contracts TotalDirector of People and Places Total

2010/11 Current Estimate (1) £	Virement (2) £	Rephasing (3) £	Other Changes (4) £	2010/11 Provisional Outturn (5) £
302,980		(251,738)	(45,740)	5,502
50,000		(50,000)		0
86,560		(86,560)		0
13,060		(9,827)		3,233
101,680		(9,740)		91,940
44,000		(44,000)		0
27,210		(5,835)		21,375
0	889			889
100,000	3,712	(2,970)		100,742
25,000				25,000
113,000	5,958	(111,949)		7,009
80,000	4,053	(74,934)		9,120
0	72,090			72,090
0			15,000	15,000
29,870	(14,612)		(15,258)	0
973,360	72,090	(647,553)	(45,998)	351,899
973,360	72,090	(647,553)	(45,998)	351,899

Explanation of Phasing (Column (3))

Work rephased to enable larger improvement projects to be implemented during 2011/12
 Grant paid to Coppull Parish Council in early April 2011
 Works not implemented by Glendale during 2010/11
 Phasing of expenditure depends on progress of improvements implemented by third parties
 Balance of budget required for additional bins in 2011/12
 Works not implemented by LCC during 2010/11
 Balance of budget required for completion of improvements during 2011/12
 Balance of S106 contribution due to be spent during 2011/12
 Implementation of individual projects rephased for operational reasons
 Implementation of project rephased for operational reasons

Capital Programme Provisional Outturn 2010/11

Scheme

Director of Transformation**Head of Customer, ICT & Transactional Services**

Website Development (incl. ICT salary capitalisation)
Thin Client/Citrix (started 2007/08)
Server Virtualisation / Data Storage Solution
Web Accessibility
Astley Hall network link
CRM implementation

Unified Intelligent Desktop (NWIEP funded)
Replacement Benefits System
Telephony
Website Replacement
Network Infrastructure Upgrade 2010/11
NetApp SAN 2010/11

Head of Customer, ICT & Transactional Services Total**Head of Governance**

Legal Case Management System

Head of Governance Total**Head of Human Resources & Organisational Development**

Integrated HR, Payroll and Training System

Head of HR & Organisational Development Total**Director**

Planned Improvements to Fixed Assets
Capitalisation of Restructuring Costs

Director Total

2010/11 Current Estimate (1) £	Virement (2) £	Rephasing (3) £	Other Changes (4) £	2010/11 Provisional Outturn (5) £
20,000	(20,000)			0
46,490	(35,582)	(5,241)		5,667
190,750	(102,172)			88,578
10,080	(10,080)			0
8,000	(8,000)			0
89,150	(36,996)	(33,419)		18,735
290,130		(125,841)		164,289
139,500				139,500
0	40,996			40,996
0	22,872		0	22,872
0	106,762			106,762
0	140,962		0	140,962
794,100	98,762	(164,501)	0	728,361
4,490		(4,490)		0
4,490	0	(4,490)	0	0
30,000		(30,000)		0
30,000	0	(30,000)	0	0
469,110	(193,557)	(207,669)	(58,563)	9,321
171,000			(171,000)	0
640,110	(193,557)	(207,669)	(229,563)	9,321

Explanation of Phasing (Column (3))

Project rephased to fit in with overall programme of ICT schemes

Project rephased to fit in with overall programme of ICT schemes
Project includes development of systems for other councils so phasing is affected by requirements of third parties. Work is funded by NWIEP

Project rephased to fit in with overall programme of ICT schemes

Project rephased to fit in with overall programme of ICT schemes

Work rephased to enable larger improvement projects to be implemented during 2011/12

Capital Programme Provisional Outturn 2010/11

Scheme

Director of Transformation Total

Explanation of Phasing (Column (3))

2010/11 Current Estimate (1) £	Virement (2) £	Rephasing (3) £	Other Changes (4) £	2010/11 Provisional Outturn (5) £
1,468,700	(94,795)	(406,660)	(229,563)	737,682

Capital Programme Provisional Outturn 2010/11

Explanation of Phasing (Column (3))

	2010/11 Current Estimate (1) £	Virement (2) £	Rephasing (3) £	Other Changes (4) £	2010/11 Provisional Outturn (5) £
Capital Programme Total	4,587,240	0	(1,994,938)	(307,112)	2,285,190
Financing the Capital Programme					
Prudential Borrowing	744,560		(621,010)	(61,252)	62,298
Unrestricted Capital Receipts	218,200		(10,700)	(171,000)	36,500
Revenue Budget - Specific Revenue Reserves or Budgets	0			15,000	15,000
Revenue Budget - VAT Shelter income	1,446,580		(577,100)	(175,529)	693,951
Chorley Council Resources	2,409,340	0	(1,208,810)	(392,781)	807,749
Ext. Contributions - Developers	1,178,590		(450,931)	51,390	779,049
Ext. Contributions - Other	417,500		(249,934)	6,969	174,535
Government Grants - Disabled Facilities Grants	235,000			4,100	239,100
Government Grants - Housing Capital Grant	346,810		(85,263)	23,210	284,757
External Funding	2,177,900	0	(786,128)	85,669	1,477,441
Capital Financing Total	4,587,240	0	(1,994,938)	(307,112)	2,285,190

Rephasing of financing by borrowing gives Net Financing Transactions saving during 2011/12

Scheme

Capital Programme Total

Financing the Capital Programme

Prudential Borrowing

Unrestricted Capital Receipts

Revenue Budget - Specific Revenue Reserves or Budgets

Revenue Budget - VAT Shelter income

Chorley Council Resources

Ext. Contributions - Developers

Ext. Contributions - Other

Government Grants - Disabled Facilities Grants

Government Grants - Housing Capital Grant

External Funding

Capital Financing Total

Scheme	2011/12 Current Estimate (1) £	Rephasing (2) £	Other Changes (3) £	2011/12 Revised Estimate (4) £	2012/13 Current Estimate (5) £	Proposed Changes (6) £	2012/13 Revised Estimate (7) £	2013/14 Current Estimate (8) £	Proposed Changes (9) £	2013/14 Revised Estimate (10) £	Total 2011/12 to 2013/14 (11) £
Chief Executive											
Head of Policy and Communications											
Performance Management	0	10,000		10,000	0		0	0	0	0	10,000
Performance Reward Grant (PRG) funded schemes	0	75,500	50,720	126,220	0		0	0	0	0	126,220
Head of Policy and Communications Total	0	85,500	50,720	136,220	0	0	0	0	0	0	136,220
Chief Executive Total	0	85,500	50,720	136,220	0	0	0	0	0	0	136,220
Director of Partnerships, Planning & Policy											
Head of Economic Development											
Chorley Market Improvements	46,500	18,560	11,160	76,220	59,300	(3,770)	55,530	0	0	0	131,750
Climate Change Pot	0	59,300		59,300	0		0	0	0	0	59,300
Head of Economic Development Total	46,500	77,860	11,160	135,520	59,300	(3,770)	55,530	0	0	0	191,050
Head of Housing											
Affordable Housing New Development Projects	390,130	225,500		615,630	90,000		90,000	0	0	0	705,630
Disabled Facilities Grants	250,000	89,870	19,000	358,870	250,000		250,000	250,000		250,000	858,870
Housing Renewal	803,520		(23,210)	780,310	0		0	0		0	780,310
- Home Repair Grants/Decent Homes Assistance	50,000	2,780		52,780	0		0	0		0	52,780
- Energy Efficiency Grants	10,000	2,940		12,940	10,000		10,000	0		0	22,940
- Handyperson Scheme	0	7,900		7,900	0		0	0		0	7,900
Project Design Fees	41,440			41,440	41,440		41,440	0		0	82,880
Head of Housing Total	1,545,090	328,990	(4,210)	1,869,870	391,440	0	391,440	250,000	0	250,000	2,511,310
Head of Planning											
Buckshaw Village Railway Station (S106/LCC financed)	3,476,690	(107,580)	(13,790)	3,355,320	0		0	0		0	3,355,320
Town Centre Investment	0	11,160	(11,160)	0	0		0	0		0	0
Eaves Green Link Road - contribution to LCC scheme	0	80,000		80,000	0		0	0		0	80,000
Buckshaw Village Cycle Network (S106 financed)	0	77,360		77,360	0		0	0		0	77,360
Chorley Strategic Regional Site	0	391,200		391,200	0		0	0		0	391,200
Highway Improvements Pilling Lane area (S106 funded)	0		150,000	150,000	0		0	0		0	150,000
Head of Planning Total	3,476,690	452,140	125,050	4,053,880	0	0	0	0	0	0	4,053,880
Director of Partnerships, Planning & Policy Total	5,068,280	858,990	132,000	6,059,270	450,740	(3,770)	446,970	250,000	0	250,000	6,756,240

Capital Programme - 2011/12 to 2013/14

Scheme

Chief Executive**Head of Policy and Communications**Performance Management
Performance Reward Grant (PRG) funded schemes**Head of Policy and Communications Total****Chief Executive Total****Director of Partnerships, Planning & Policy****Head of Economic Development**Chorley Market Improvements
Climate Change Pot**Head of Economic Development Total****Head of Housing**Affordable Housing New Development Projects
Disabled Facilities Grants
Housing Renewal
- Home Repair Grants/Decent Homes Assistance
- Energy Efficiency Grants
- Handyperson Scheme
Project Design Fees**Head of Housing Total****Head of Planning**Buckshaw Village Railway Station (S106/LCC financed)
Town Centre Investment
Eaves Green Link Road - contribution to LCC scheme
Buckshaw Village Cycle Network (S106 financed)
Chorley Strategic Regional Site
Highway Improvements Pilling Lane area (S106 funded)**Head of Planning Total****Director of Partnerships, Planning & Policy Total**

Scheme	2011/12 Current Estimate (1) £	Rephasing (2) £	Other Changes (3) £	2011/12 Revised Estimate (4) £	2012/13 Current Estimate (5) £	Proposed Changes (6) £	2012/13 Revised Estimate (7) £	2013/14 Current Estimate (8) £	Proposed Changes (9) £	2013/14 Revised Estimate (10) £	Total 2011/12 to 2013/14 (11) £
Leisure Centres/Swimming Pool Refurbishment	230,000	251,740		481,740	235,000		235,000	245,000		245,000	961,740
Coppull Leisure Centre Grant	0	50,000	(50,000)	0	0		0	0		0	0
Duxbury Park Golf Course capital investment	0	86,560		86,560	0		0	0		0	86,560
Village Hall & Community Centres Projects	0	9,830		9,830	0		0	0		0	9,830
Replacement of recycling/litter bins & containers	85,000	9,740		94,740	85,000		85,000	85,000		85,000	264,740
Food Waste Recycling Receptacles	0	0		0	30,000		30,000	0		0	30,000
Highway improvements - Gillibrand estate/Southlands	0	44,000		44,000	0		0	0		0	44,000
Astley Park Improvements	0	5,840		5,840	0		0	0		0	5,840
Eaves Green Play Development (S106 funded)	189,480	0		189,480	0		0	0		0	189,480
Fairview Farm Play Facilities (S106 funded)	0	2,970		2,970	0		0	0		0	2,970
Play and Recreation Fund projects	0	111,950		111,950	0		0	0		0	111,950
YVCP Natural Play Zone (S106/Grant funded)	0	74,930		74,930	0		0	0		0	74,930
Common Bank - Big Wood Reservoir	11,320	0		11,320	0		0	0		0	11,320
Car Park Pay and Display Ticket Machines	20,250	0		20,250	0		0	0		0	20,250
Rangletts Recreation Ground/Duke Street Field (S106 funded)	0	230,000	230,000	230,000	0		0	0		0	230,000
Project Design Fees	29,870	0		29,870	29,870		29,870	0		0	59,740
Head of Streetscene & Leisure Contracts Total	565,920	647,560	180,000	1,393,480	379,870	0	379,870	330,000	0	330,000	2,103,350
Director of People and Places Total	565,920	647,560	180,000	1,393,480	379,870	0	379,870	330,000	0	330,000	2,103,350
Director of Transformation											
Head of Customer, ICT & Transactional Services											
Website Development (incl. ICT salary capitalisation)	20,000			20,000	20,000		20,000	0		0	40,000
Thin Client/Citrix (started 2007/08)	0	5,240		5,240	64,800		64,800	0		0	70,040
CRM Implementation	0	33,420		33,420	0		0	0		0	33,420
Unified Intelligent Desktop	0	125,840		125,840	0		0	0		0	125,840
Replacement Benefits System	46,500	0		46,500	0		0	0		0	46,500
Head of Customer, ICT & Transactional Services Total	66,500	164,500	0	231,000	84,800	0	84,800	0	0	0	315,800
Head of Governance											
Legal Case Management System	0	4,490		4,490	0		0	0		0	4,490
Head of Governance Total	0	4,490	0	4,490	0	0	0	0	0	0	4,490
Head of Human Resources & Organisational Development											
Integrated HR, Payroll and Training System	0	30,000		30,000	0		0	0		0	30,000

Capital Programme - 2011/12 to 2013/14

Scheme

Director of People and Places**Head of Streetscene & Leisure Contracts**

Leisure Centres/Swimming Pool Refurbishment
Coppull Leisure Centre Grant
Duxbury Park Golf Course capital investment
Village Hall & Community Centres Projects
Replacement of recycling/litter bins & containers
Food Waste Recycling Receptacles
Highway improvements - Gillibrand estate/Southlands
Astley Park Improvements
Eaves Green Play Development (S106 funded)
Fairview Farm Play Facilities (S106 funded)
Play and Recreation Fund projects
YVCP Natural Play Zone (S106/Grant funded)
Common Bank - Big Wood Reservoir
Car Park Pay and Display Ticket Machines
Rangletts Recreation Ground/Duke Street Field (S106 funded)
Project Design Fees

Head of Streetscene & Leisure Contracts Total**Director of People and Places Total****Director of Transformation****Head of Customer, ICT & Transactional Services**

Website Development (incl. ICT salary capitalisation)
Thin Client/Citrix (started 2007/08)
CRM Implementation
Unified Intelligent Desktop
Replacement Benefits System

Head of Customer, ICT & Transactional Services Total**Head of Governance**

Legal Case Management System

Head of Governance Total**Head of Human Resources & Organisational Development**

Integrated HR, Payroll and Training System

	2011/12 Current Estimate (1) £	Rephasing (2) £	Other Changes (3) £	2011/12 Revised Estimate (4) £	2012/13 Current Estimate (5) £	Proposed Changes (6) £	2012/13 Revised Estimate (7) £	2013/14 Current Estimate (8) £	Proposed Changes (9) £	2013/14 Revised Estimate (10) £	Total 2011/12 to 2013/14 (11) £
Scheme											
	0	30,000	0	30,000	0	0	0	0	0	0	30,000
Head of HR & Organisational Development Total											
Director											
Planned Improvements to Fixed Assets	200,000	207,670		407,670	200,000		200,000	200,000		200,000	807,670
Director Total	200,000	207,670	0	407,670	200,000	0	200,000	200,000	0	200,000	807,670
Director of Transformation Total	266,500	406,660	0	673,160	284,800	0	284,800	200,000	0	200,000	1,157,960
Capital Programme Total	5,900,700	1,998,710	362,720	8,262,130	1,115,410	(3,770)	1,111,640	780,000	0	780,000	10,153,770
Financing the Capital Programme											
Prudential Borrowing	526,560	621,010		1,147,570	644,800		644,800	530,000		530,000	2,322,370
Unrestricted Capital Receipts	29,800	10,700	31,000	71,500	0		0	0		0	71,500
Revenue Budget - VAT Shelter income	205,000	580,870	(81,000)	704,870	120,610	(3,770)	116,840	0		0	821,710
Chorley Council Resources	761,360	1,212,580	(50,000)	1,923,940	765,410	(3,770)	761,640	530,000	0	530,000	3,215,580
Ext. Contributions - Developers	4,025,820	450,930	366,210	4,842,960	90,000		90,000	0		0	4,932,960
Ext. Contributions - Other	0	249,940	50,720	300,660	0		0	0		0	300,660
Government Grants - Disabled Facilities Grants	250,000	85,260	19,000	269,000	250,000		250,000	250,000		250,000	769,000
Government Grants - Housing Capital Grant	863,520		(23,210)	925,570	10,000		10,000	0		0	935,570
External Funding	5,139,340	786,130	412,720	6,338,190	350,000	0	350,000	250,000	0	250,000	6,938,190
Capital Financing Total	5,900,700	1,998,710	362,720	8,262,130	1,115,410	(3,770)	1,111,640	780,000	0	780,000	10,153,770

Capital Programme - 2011/12 to 2013/14

Scheme

Head of HR & Organisational Development Total**Director**

Planned Improvements to Fixed Assets

Director Total**Director of Transformation Total****Capital Programme Total****Financing the Capital Programme**

Prudential Borrowing

Unrestricted Capital Receipts

Revenue Budget - VAT Shelter income

Chorley Council Resources

Ext. Contributions - Developers

Ext. Contributions - Other

Government Grants - Disabled Facilities Grants

Government Grants - Housing Capital Grant

External Funding**Capital Financing Total**

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Scrutiny Reporting Back

Chorley Council's Annual Report on Overview and Scrutiny in 2010 / 11



CONTENTS

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 - Allotments
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 - Lancastrian
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4. Crime and Disorder
5. Challenging the Executive
6. Challenging Performance
7. Financial Scrutiny
8. Conclusion

1. FOREWORD BY THE CHAIR AND VICE CHAIR OF OVERVIEW AND SCRUTINY COMMITTEE

Chair of Overview and Scrutiny Committee 2010/11



Vice Chair of Overview and Scrutiny Committee 2010/11

At the beginning of the year the Committee were asked to consider a change to the current overview and scrutiny arrangements in Chorley.

In the past the Committee has been very focused on the Council's performance receiving quarterly reports. It was now felt that although the monitoring reports would still continue to be produced quarterly for the Cabinet agenda, the Overview and Scrutiny Committee would only receive them six monthly, allowing the Committee to focus on the Scrutiny of Executive decisions. This has now been in operation for a number of meetings and in 2011/12 meetings will take place 2 weeks after Executive Cabinet rather than a few days beforehand.

As Chorley operates a very open style of Executive Cabinet, whereby any Councillor can go along to any Cabinet meeting, speak on any item and try to influence the decision. Overview and Scrutiny Committee is now scrutinising the decisions of the previous Executive Cabinet instead of the forthcoming agenda and reports.

This year the Committee has undertaken three reviews, one that was requested by two members of the public on Allotment provision and one at the request of the Executive, who asked that Scrutiny looked into the Council's Asset Management, focusing on a key number of operational assets. This Review then led onto an extra piece of work to consider how to make best use of the Lancastrian suite. The Committee also scrutinised anti social behaviour under its requirement to scrutinise crime and disorder.

2. THE YEAR AHEAD

Although the Committee has not yet formally decided the Task Group topics for 2011/12, the review currently taking place on the Lancastrian will continue into the new year and Members had previously requested a review around Tourism. All Members of the Council have been invited to put forward any suggestions for the Committee to consider at its first meeting of the new municipal year when the Committee will draw up its Work Programme.

3. KEY MESSAGES FROM SCRUTINY REVIEWS IN 2010/11

3.1 Allotments

At the request of two members of the public, the Overview and Scrutiny Committee undertook a review of Allotments in Chorley. The Task Group was chaired by Councillor Julia Berry.

The purpose of the review was to maximise space within existing provision of allotments, through improved management controls to enforce higher standards on allotment plots, ensure that charges are fair and reflective of other authorities and encourage community growing and self management of allotment sites.

The 25 recommendations made had the capacity to increase revenue and minimise running costs with no major budget implications to the Council, some were organisational and established best practice under the following headings:

- Provision and demand for allotments
- Tenancy Agreements and monitoring and inspection procedures
- Allotment charges
- Community Growing
- Community Management of Allotments

The Executive Cabinet accepted the majority of recommendations, as they felt they would make improvements to the Allotments services as they were cost neutral and some actions would in fact, recover expenditure that the Council currently incurred.

3.2 Asset Management

Chaired by Councillor Alan Cullens, the aim of this review was the streamlining of the Council's assets to reduce expenditure and maximise income for the Authority, therefore influencing both the Council's priorities and budget position.

Having looked at the Council's wider asset portfolio, it was agreed to focus on the following sites and premise, to consider their current function suitability, available space, operation costs and redevelopment potential;

- Bengal Street Depot and offices
- Gillibrand Street Offices
- Union Street Offices
- Town Hall including Lancastrian Room and White Hart premises
- Yarrow Bridge site (former depot site)

The Task Group did not produce detailed recommendations but a set of principles from which the Executive could develop a strategy and commission feasibility studies to establish detailed proposals.

3.3 Lancastrian Suite

A direct outcome of the Asset Management Scrutiny Review had been options for the future development of the Lancastrian; however these were rejected because of the high costs of redevelopment. It was agreed that a further review would take place to consider how to make best use of the Lancastrian Suite and the Task Group was again chaired by Councillor Alan Cullens.

The Committee have agreed the scoping of the review which will look at:

- The current function, suitability, space and operational costs of the Lancastrian Suite
- Current and future working arrangements and alternative methods of service delivery.
- Assessing the need for the type of facilities offered by the Lancastrian Suite – both commercially and for community facilities
- Looking at other options for the future management of the Lancastrian Suite
- Considering whether there needs to be investment in the facility in order for it to be used more effectively.

The work of the Group is continuing into 2011/12.

3.4 Joint Scrutiny Committee – Councils Liberating the NHS Task Group

Chorley has been working with Members from South Ribble on a Joint Scrutiny project that will enable Scrutiny Councillors to carry out engagement, research and learning on NHS reform around GP Consortia, to improve the health and well-being of communities.

The Councillors representing Chorley were as follows:

- Councillor Alan Cullens
- Councillor Rosemary Russell
- Councillor Peter Wilson

The Task Group has met twice and agreed a scoping document, however it has been anticipated that the majority of the work will be carried out in 2011/12 and the Chorley Members will continue to provide regular updates as the review progresses.

4. CRIME AND DISORDER

Under our requirement to scrutinise local crime and disorder matters under the Police and Justice Act 2006, as amended by the Local Government and Public Involvement in Health Act 2007, the Committee had requested the delivery of two Member Learning Sessions to increase Members awareness of crime and disorder matters, these sessions were held jointly with South Ribble Councillors at the beginning of 2010/11 and were on:

- Understanding the Safer Chorley and South Ribble Partnership
- Drug and Alcohol abuse

Following the session on the Joint Community Safety Partnership, the Committee asked for further information on the Police and Community Together, the MATAC's and mini MATAC process and Member Communication. Chief Inspector Richard Robertshaw from the Partnership attended a meeting to present an overview of the particular areas of concern and a number of recommendations were made to improve Members engagement in the process.

In addition the Committee took the decision to scrutinise one particular aspect of the work of the Community Safety Partnership. Anti social behaviour was identified as a suitable area, as it impacted on everybody with strong links to the Neighbourhood Working agenda.

Members attended Chorley Police Station to visit the Council's CCTV unit ahead of the meeting and two Members reported back on their participation in two of the initiatives currently taking place to combat alcohol related crime and anti social behaviour amongst young people:- Operation Cherub and Smart Response.

The Committee also received a report of the Chair of the Chorley and South Ribble Safety Partnership providing information on the work of the Partnership containing additional information about anti social behaviour issues that included:

- Defining identifiable categories of anti social behaviour
- Threats relating to anti social behaviour and signal crime in Chorley
- Past performance relating to anti social behaviour including confidence and perception
- Structures and arrangements in place to prevent and tackle anti social behaviour
- Support in place for residents
- Links to anti social behaviour and neighbourhood working; and
- How members can engage in this work including the reporting and receipt of information relating to anti social behaviour in their area.

The Joint Community Safety Partnership Manager, Paul Lowe and Chief Inspector Geoff Hurst took a variety of questions from Members that included how information is disseminated, how the Council measures the outcomes of the various operations and initiatives to ensure value for money.

5. CHALLENGING THE EXECUTIVE

The following areas are Executive Cabinet items that we have considered at scrutiny and made recommendations in 2010/11

- Community Safety and Crime and Disorder
- Overview of PACT meetings; the MATAC and mini MATAC process, including Member communication

- Alleygate Schemes
- Chorley Council Performance Monitoring Reports
- Core Funding 2011/12 – Review of process

The Executive Members for Places and Transformation have both attended Overview and Scrutiny Committees to answer Members questions.

6. CHALLENGING PERFORMANCE

Scrutiny continues to challenge directorate and service performance, through the reporting of monitoring information on a six monthly basis. Members receive:

- Business plan monitoring and performance information for each of the three directorates:
 - Partnerships, Planning and Policy
 - People and Places
 - Transformation
- Project updates under the Corporate Strategy; and
- Monitoring information from Chorley Partnership, including projects being run by the Partnership.

Previous concerns relating to performance under NI 195, environmental cleanliness and the collection of debts older than 90 days had now been satisfied following the implementation of more robust improvement plans around grounds maintenance and the collection of Section 106 monies.

7. FINANCIAL SCRUTINY

The Executive Member for Transformation attended Committee to answer Members questions about the Executives budget principles for 2011/12.

8. CONCLUSION

2010/11 has been an interesting year for scrutiny with the change in focus on how the Committee scrutinises the decisions made by the Executive Cabinet and our duty to scrutinise crime and disorder matters. It has also been a productive year resulting in some key recommendations on topics of concern to Members and the public – allotments and asset management issues. Challenges ahead are to continue to scrutinise areas of interest and concern to Councillors and their constituents; to follow up on the implementation of scrutiny recommendations; to work more effectively with our partners on scrutiny and to continue to challenge our Executive Members in a constructive way with recommendations that result in positive outcomes for the residents in Chorley.

REPORT OF AUDIT COMMITTEE

GENERAL REPORT

1. This report summarises briefly the items considered and decisions taken by the Audit Committee at its meeting on 30 June 2011.

Treasury Management Annual Report

2. We received and considered the report of the Director of Transformation updating on the Council's treasury management strategy. Part of the changes in the regulatory environment, concerning treasury management, are a greater onus on Members to scrutinise policy and activity.
3. The report updated on the prudential indicators. Borrowing has remained within limits and had been undertaken at the bottom of the interest curve. The funds for the Buckshaw Village Railway Station have not yet been required resulting in more cash in balances than anticipated.
4. We requested clarification on the definition of MRP and the figures showing the incremental impact of capital investment decisions on Council Tax.
5. We noted the treasury position, the positive position in relation to debtors and creditors and that investments had gained interest of 0.65% compared to a bench mark of 0.43%.
6. In relation to Icelandic banks a judgement has been delivered upholding the priority status of Local Authorities, although this is subject to further challenge in the Icelandic Supreme Court in the autumn. The book value of the investment at 31/3/11 is £1,570,000, however, the actual amount that will be received is currently expected to be £1,965,000. In response to a query officers confirmed that, technically, the Council will receive the money back with an element of interest.

Annual Governance Statement 2011

7. The Head of Shared Assurance presented a report to highlight the regulatory framework requiring the Council to continuously review its system of governance and to formally publish an annual governance statement alongside its annual financial statements.
8. A management group has been established to oversee the compilation of the statement, which included Head of Governance (Monitoring Officer), Director of Transformation (Section 151 Officer), Head of Policy and Communications, Head of Shared Assurance Services and Internal Audit Manager.

9. We considered the draft annual governance statement which has been produced in accordance with guidelines issued by the Chartered Institute of Public Finance and Accountancy (CIPFA) and the Society of Local Authority Chief Executives (SOLACE).
10. We requested that an electronic solution be investigated to allow the submission and display of Councillors disclosures. In response to a query officers advised that the whistle blowing policy is raised as part of staff induction, but this is an area where awareness needs to be raised with staff. The policy includes whistle blowing via an external body.
11. Clarification was given on the governance arrangements for working with Partners and that a monitoring report is presented to Executive Cabinet twice a year.

Draft Core Financial Statements 2010/11

12. We received a draft summary of the Core Financial Statements and key messages that would form part of the Council's year end Statutory Statement of Accounts (SOA) for 2010/11.
13. This is the first year these statements have been produced in compliance with the Code of Practice on Local Authority Accounting in the United Kingdom 2010/11, which is based on International Financial Reporting Standards. This resulted in some significant changes in both the approval process and format. A member learning session has been scheduled on Monday, July 4, 2011 entitled 'understanding Local Government finance' which all Members have been invited to attend.
14. We are not required to approve the SOA by 30 June before inspection by external auditors, but will give them final approval prior to 30 September as we have done previously. One of the main changes in the figures is the inclusion of an accrual for outstanding holiday entitlement. It was clarified that only 3 days could be carried over and this figure does not appear in the accounts or have an impact on Council Tax as it is 'below the line'.
15. We considered the movement in reserves and noted that the strategy to increase reserves and working balances to £2,000,000 has been achieved. An amount of slippage is always anticipated.
16. We reviewed the comprehensive income and expenditure statement and noted, firstly, the exceptional item of income of £5,580,00 which was an adjustment to the estimated pension liabilities of the Council in respect of past employment. The second major item was also pension related as the actuary had reassessed the assets and liabilities of the fund and made a net £6,100,000 reduction in liabilities. The effect of these and other pension changes is a reduction of £10,400,000 in the pension deficit.

17. The balance sheet position is positive in relation to short term debtors and creditors. Officers will confirm the performance indicator information in relation to these. In response to a query officers undertook to give detail on the reclassification of two leases as finance leases.
18. We were advised that the balance on the cash flow statement is taken on a set date and timing making the balance figure difficult to interpret.
19. We considered the collection fund account and requested a breakdown of figures by precepting authority for the debts written off. We congratulated officers on the performance for the collection of Council Tax, particularly in the current economic climate.

Internal Audit Annual Report 2010/11

20. The Head of Shared Assurance Services presented the internal audit annual report 2010/11 which summarised the work undertaken by the service during the 2010/11 financial year and gave an opinion on the adequacy and effectiveness of the control environment in the Council as a whole and in individual service areas.
21. We noted that the majority of reviews have been completed, although for Shared Services there have been 135 planned days with only 91.3 used.
22. Officers advised that the 'efficiencies' audit area has been postponed pending a new system for Value For Money conclusions being introduced. Tony Hough, Audit Commission, advised that although the Comprehensive Performance Assessment is no longer in existence the Audit Commission are still required to provide a Value For Money conclusion.
23. There is only one area with a control rating of 'limited' and actions have been put in place to resolve the issues raised.
24. In relation to Benefit fraud we queried the identified overpayment figures in percentage terms in respect of benefits and noted that recovery exercises will be carried out following investigations into each case. These have been highlighted as part of the National Fraud Initiative.
25. We discussed the method the target is selected for the percentage of the audit plan completed, currently 92%, and requested officers revisit this target. The target for customer satisfaction is high (96%) considering the nature of the service.
26. There is an issue with the number of agreed management actions implemented and the Head of Shared Assurance advised that more information on these will be provided in future.
27. We are pleased that, in the opinion of Internal Audit, the Council continue to operate within a strong control environment.

Annual Audit Fee 2010/11

28. We received a letter from the Audit Commission giving details of the annual audit fee for 2011/12. Tony Hough advised that the figures could be subject to further rebates.
29. Gary Hall advised that a letter has been sent to the Commission stating that the fees are high in the Council's opinion.

Compliance With Internal Audit Standards

30. The Head of Shared Assurance Services presented a report comprising information to enable 'those charged with governance' and 'Management/Section 151 officer' to provide the assurances being sought by the Audit Commission in respect of fraud and corruption as part of their audit of the Council's 2010/11 accounts.
31. We noted that Internal Audit, having reviewed the specific information, are satisfied that the Council's arrangements are such that positive assurances can be given in response to the Audit Commission.

Recommendation

32. The Council is recommended to note this report.

COUNCILLOR ANTHONY GEE
Chair of Audit Committee

There are no background papers to this report

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